



Sheriff Chip W. Simmons
ESCAMBIA COUNTY SHERIFF'S OFFICE

COURTESY

INTEGRITY

PROFESSIONALISM

February 19, 2021

Steve Cappas, Lieutenant #033
Fugitive Warrant Unit
Escambia County Sheriff's Office
1700 W. Leonard Street
Pensacola, FL 32501

RE: Baker – Marchman Ex-Parte Orders

Dear Family Member/Caregiver:

The Escambia County Sheriff's Office is committed to serving your needs quickly and professionally. Please complete the Baker/Marchman Act questionnaire and return the form to the person in the Clerk of Court Office who's assisting you with the order. This information is extremely important to our Law Enforcement personnel.

To help expedite the service of this court order, your assistance in locating the respondent is very helpful. We also request you or a responsible party make themselves available to give us access to the residence of the person named in the order.

You may contact the ECSO Warrants Unit at 436-9523, Monday through Friday between the hours of 8:00 a.m. to 4:30 p.m. If you need assistance after hours, please contact the Escambia County Sheriff's Office dispatch at 436-9620 or the Pensacola Police Department at 435-1900. Prior to the service of this court order, if you determine the person is a serious threat to themselves or others, you should contact Law Enforcement immediately for assistance.

Sincerely,

A handwritten signature in black ink, appearing to read "Steve Cappas".

Steve Cappas, Lieutenant #033
OIC Fugitive Warrants Division
Criminal Investigations Division



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DATE: _____

NAME OF PERSON BEING BAKER/MARCHMAN ACTED: _____

NAME OF PERSON BRINGING IN PAPERWORK: _____

▪ RELATIONSHIP TO SUBJECT: _____

▪ CONTACT TELEPHONE NUMBER: HOME: _____ CELL: _____

WORK: _____ OTHER: _____

- 1. Is the subject violent at the present time? YES NO
- 2. Does the subject have a history of violence? YES NO
- 3. Are there any weapons in the house at this time? YES NO
- 4. What is the subject's attitude toward Law Enforcement Officers? _____

- 5. Are there dogs or safety hazards in the yard or home? YES NO

If yes, explain: _____

- 6. Has the subject been Baker/Marchman acted before? YES NO
- 7. Does the subject have any special medical needs? YES NO
- 8. What is the subject's present location or address? _____

9. Who will be at the residence to let the Deputy inside? _____

10. What is the best time to pick up the subject? _____

11. Please give a physical description of the subject:

Height: _____ Weight: _____ Hair: _____ Eyes: _____

Clothing/Other Description: _____

- 12. Has the subject ever offered resistance to a Law Enforcement Officer? YES NO

If yes, explain: _____

Name of employee accepting paperwork: _____

