

**MINUTES OF THE REGULAR MEETING OF
THE ESCAMBIA COUNTY BOARD OF COUNTY COMMISSIONERS**

OCTOBER 17, 2019

Present: Commissioner Lumon J. May, Chairman, District 3
Commissioner Steven L. Barry, Vice Chairman, District 5
Commissioner Robert D. Bender, District 4
Commissioner Jeffrey W. Bergosh, District 1
Commissioner Douglas B. Underhill, District 2
Honorable Pam Childers, Clerk of the Circuit Court and Comptroller
Janice Gilley, County Administrator
Alison Rogers, County Attorney
DeLana Allen-Busbee, Administrative Specialist, Clerk and Comptroller's Office
Krykyt Fisher, Office Assistant III, Clerk and Comptroller's Office
Shamara Jernigan, Agenda Program Coordinator, County Administrator's Office

Location: Ernie Lee Magaha Government Building, Board Chambers, First Floor
221 Palafox Place, Pensacola, Florida

Minutes prepared by: DeLana Allen-Busbee

REGULAR BCC AGENDA

1. Call to Order

Chairman May called the Regular Meeting of the Board of County Commissioners to order at 9:05 a.m.

2. Invocation

Minister Kennedy Young of Mt. Canaan Baptist Church delivered the invocation.

3. Pledge of Allegiance to the Flag

Commissioner Barry led the Pledge of Allegiance to the Flag.

MINUTES – OCTOBER 17, 2019

REGULAR BCC AGENDA – Continued

4. Recommendation: That the Board adopt the agenda as prepared (or duly amended).

Motion: Move the agenda as amended
Made by: Commissioner Underhill
Seconded by: Commissioner Bender
Disposition: Carried unanimously

5. Commissioners' Forum:

- A. District 2 – Commissioner Underhill provided comments;
- B. District 1 – Commissioner Bergosh provided comments;
- C. District 4 – Commissioner Bender provided comments;
- D. District 5 – Commissioner Barry provided comments;
- E. District 3 – Commissioner May provided comments; and
- F. County Administrator Gilley also provided comments.

6. Recommendation: That the Board adopt the following Proclamations:

- A. The Proclamation proclaiming October 2019 as "National Disability Employment Awareness Month" in Escambia County, and calling upon all residents of this great County to join us in raising awareness about disability employment issues and celebrate the many and varied contributions of persons with disabilities. Activities during this month will reinforce the value and talent people with disabilities add to our workplaces and communities and affirm Escambia County, Florida's, commitment to an inclusive community; and
- B. The Proclamation expressing sincere appreciation to District Fire Chief Stephen McNair for his excellent and dedicated service as a "first responder" to the community, and commending his commitment to the safety and well-being of County residents and their property.

Motion: Move the Proclamations
Made by: Commissioner Barry
Seconded by: Commissioner Bender
Disposition: Carried unanimously
Speaker(s): Kathy Wilks, Tawana Gilbert, and Chief Stephen McNair

MINUTES – OCTOBER 17, 2019

REGULAR BCC AGENDA – Continued

7. Written Communication – Undated Communication from Gregory S. English requesting Environmental (Code) Enforcement Lien Relief from property located at 480 Jacobi Road.

Recommendation: That the Board review and consider the lien relief request made by Mr. Gregory English regarding 480 Jacobi Road. Mr. English is currently the owner and owned the property during the code enforcement process.

On August 21, 2014, the Board amended the "Guidelines from Relief from Environmental (Code) Enforcement Special Magistrate Liens" Policy, Section III, H2. Staff was instructed to review all requests for forgiveness of Environmental (Code) Enforcement Liens to determine if the request met the criteria for forgiveness and allowing the County Administrator to act on the Board's behalf and grant relief, in accordance with the Board's Policy, "Guidelines for Relief from Environmental (Code) Enforcement Liens" Policy, Section III, H2.

Mr. English made a written request for lien relief in October 2019. His request is for partial release of liens (daily fines totaling \$10,750 - \$50 per day levied between 2/06/15-9/09/15) at 480 Jacobi Road.

Motion: Bring it back on November 7th
Made by: Commissioner Barry
Seconded by: Commissioner Underhill
Disposition: Carried unanimously
Speaker(s): Gregory English

8. Recommendation: That the Board waive the reading of the legal advertisement(s) and accept, for filing with the Board's Minutes, the certified affidavit(s) establishing proof of publication for the *Board of County Commissioners – Escambia County, Florida, Meeting Schedule October 14 – October 18, 2019*, as published in the *Pensacola News Journal* on October 12, 2019.

Motion: Move the waiving of the reading
Made by: Commissioner Underhill
Seconded by: Commissioner Barry
Disposition: Carried 4-0, with Commissioner Bergosh temporarily out of Board Chambers

MINUTES – OCTOBER 17, 2019

CLERK & COMPTROLLER’S REPORT – Honorable Pam Childers, Clerk of the Circuit Court and Comptroller

I. CONSENT AGENDA

1. **Recommendation:** That the Board accept, for filing with the Board's Minutes, the Tourist Development Tax (TDT) Collections Data for the August 2019 returns received in the month of September 2019, as prepared by the Finance Department of the Clerk and Comptroller's Office; this is the twelfth month of collections for the Fiscal Year 2019; total collections for the month of August 2019 returns was \$1,208,296.93; this is a 9.43% increase over the August 2018 returns; total collections year to date are 8.57% more than the comparable time frame in Fiscal Year 2018.

Motion: Move that we accept the Clerk’s Report in its entirety
Made by: Commissioner Underhill
Seconded by: Commissioner Barry
Disposition: Carried 4-0, with Commissioner Bergosh temporarily out of Board Chambers

2. **Recommendation:** That the Board accept, for filing with the Board's Minutes, the Fiscal Year 2019-20 Adopted Budget for the Northwest Florida Water Management District, as provided by Wendy Dugan, Director, Division of Administration, Northwest Florida Water Management District.

Motion: Move that we accept the Clerk’s Report in its entirety
Made by: Commissioner Underhill
Seconded by: Commissioner Barry
Disposition: Carried 4-0, with Commissioner Bergosh temporarily out of Board Chambers

3. **Recommendation:** That the Board take the following action concerning Minutes and Reports prepared by the Clerk to the Board's Office:
 - A. Accept, for filing with the Board's Minutes, the Reports of the Agenda Work Session and the Gary Sansing Public Forum held October 3, 2019; and
 - B. Approve the Minutes of the Regular Board Meeting held October 3, 2019.

Motion: Move that we accept the Clerk’s Report in its entirety
Made by: Commissioner Underhill
Seconded by: Commissioner Barry
Disposition: Carried 4-0, with Commissioner Bergosh temporarily out of Board Chambers

MINUTES – OCTOBER 17, 2019

GROWTH MANAGEMENT REPORT – Horace Jones, Director, Development Services Department

I. ACTION ITEM

1. Recommendation: That the Board take the following action concerning a two-year, at-large appointment/reappointment to the Escambia County Planning Board:
 - A. Reappoint Alan Gray effective October 17, 2019, through October 16, 2021;
OR
 - B. Appoint Van Hibberts effective October 17, 2019, through October 16, 2021;
OR
 - C. Appoint Robert Rollins effective October 17, 2019, through October 16, 2021;
OR
 - D. Appoint Brian Harris effective October 17, 2019, through October 16, 2021;
OR
 - E. Appoint Gary Sammons effective October 17, 2019, through October 16, 2021;
OR
 - F. Appoint Chris Shiver effective October 17, 2019, through October 16, 2021;
OR
 - G. Appoint Dawn Corrigan effective October 17, 2019, through October 16, 2021.

Motion: Move to appoint Gary Sammons to the Planning Board
Made by: Commissioner Barry
Seconded by: Commissioner Bender
Disposition: Carried unanimously
Speaker(s): Gary Sammons and Alan Gray

COUNTY ADMINISTRATOR'S REPORT – Janice Gilley, County Administrator

I. TECHNICAL/PUBLIC SERVICE CONSENT AGENDA

1. Recommendation: That the Board take the following action concerning the State of Florida, Division of Emergency Management, Federally-Funded Subgrant Agreement - Flood Mitigation Assistance Grant Modification:

A. Approve Modification # 2 to the Subgrant Agreement between the Division of Emergency Management and Escambia County, to modify the Federally-Funded Subgrant Agreement - Flood Mitigation Assistance Grant Program, providing an extension to Project Number FMA-PJ-04-FL-2015-020 through January 31, 2020; and

B. Authorize the Chairman to sign the Agreement.

Motion: Move the Technical/Public Service Consent Agenda in its entirety
Made by: Commissioner Underhill
Seconded by: Commissioner Barry
Disposition: Carried unanimously

2. Recommendation: That the Board take the following action concerning the Student Internship Agreements for University of West Florida (UWF) Students Working in Outside Non-Clinical Agencies:

A. Approve and authorize the Chairman to sign the Student Internship Agreements on behalf of the Department of Natural Resources Management and any subsequent Amendments, pending Legal review and sign-off, without further action of the Board; and

B. Authorize the Department Director (or designee) to sign documents relating to the implementation and/or completion of the Agreement.

Motion: Move the Technical/Public Service Consent Agenda in its entirety
Made by: Commissioner Underhill
Seconded by: Commissioner Barry
Disposition: Carried unanimously

MINUTES – OCTOBER 17, 2019

COUNTY ADMINISTRATOR'S REPORT – Continued

I. TECHNICAL/PUBLIC SERVICE CONSENT AGENDA – Continued

3. Recommendation: That the Board adopt and authorize the Chairman to sign the Resolution [R2019-105] relating to the Recreational Red Snapper Fishing Season Opening Dates as brought forth by the Department of Natural Resources Management at the request of the Escambia County Marine Advisory Committee.

Motion: Move the Technical/Public Service Consent Agenda in its entirety
Made by: Commissioner Underhill
Seconded by: Commissioner Barry
Disposition: Carried unanimously

4. Recommendation: That the Board take the following action concerning Certificates of Public Convenience and Necessity:
- A. Approve the issuance of a Certificate of Public Convenience and Necessity for provision of Advanced Life Support and/or Basic Life Support services in Escambia County, with noted limitations, to Escambia County Public Safety Department, Lifeguard Ambulance Service of Florida, LLC, Rocky Mountain Holdings, LLC, dba Air Methods Corporation, Shands Teaching Hospitals d/b/a UF Health ShandsCair, and Sacred Heart Children's Hospital, effective January 1, 2020, through December 31, 2020; and
- B. Authorize the Chairman to execute the Certificate of Public Convenience and Necessity for each Agency.

Motion: Move the Technical/Public Service Consent Agenda in its entirety
Made by: Commissioner Underhill
Seconded by: Commissioner Barry
Disposition: Carried unanimously

5. Recommendation: That the Board authorize the scheduling of a Public Hearing on November 7, 2019, at 5:33 p.m., concerning re-budgeting ongoing Fiscal Year 2018/2019 Grant and Project Funding that will amend the Fiscal Year 2019/2020 Budget and appropriate these funds for those related ongoing Grants and projects.

Motion: Move the Technical/Public Service Consent Agenda in its entirety
Made by: Commissioner Underhill
Seconded by: Commissioner Barry
Disposition: Carried unanimously

MINUTES – OCTOBER 17, 2019

COUNTY ADMINISTRATOR'S REPORT – Continued

I. TECHNICAL/PUBLIC SERVICE CONSENT AGENDA – Continued

6. Recommendation: That the Board authorize the scheduling of a Public Hearing on December 5, 2019, at 5:32 p.m., to consider adopting a Resolution establishing its intent to use the Uniform Method of Collection for Non-Ad Valorem Special Assessments, as provided in Florida Statutes 197.3632.

Motion: Move the Technical/Public Service Consent Agenda in its entirety
Made by: Commissioner Underhill
Seconded by: Commissioner Barry
Disposition: Carried unanimously

7. Recommendation: That the Board schedule a Public Hearing for November 7, 2019, at 5:32 p.m., to consider the Petition to Vacate a Portion of Opened Right-of-Way Known as Beulah Road, as petitioned by Pate Land Development, Inc., represented by its agent, Frank Fabre:

A. Authorize the scheduling of a Public Hearing for November 7, 2019, at 5:32 p.m., to consider the Petition to Vacate a Portion of Opened Right-of-Way Known as Beulah Road (0.6 acres, more or less), as petitioned by Pate Land Development, Inc., represented by its agent, Frank Fabre; and

B. Require the Petitioner to notify all property owners within a 1000 foot radius.

The real property mentioned in this Petition to Vacate is located in Commission District 1.

Motion: Move the Technical/Public Service Consent Agenda in its entirety
Made by: Commissioner Underhill
Seconded by: Commissioner Barry
Disposition: Carried unanimously

COUNTY ADMINISTRATOR'S REPORT – Continued

II. BUDGET/FINANCE CONSENT AGENDA

1. Recommendation: That the Board approve and authorize the County Administrator to execute and ratify the following Change Order #2 to Henry Schein, Inc., adding funds for the purchase of medical and LifePak supplies for the Emergency Medical Service Division, needed to close out Purchase Order 190318:

Department:	Public Safety
Division:	Emergency Medical Services
Type:	Addition
Amount:	\$1,858
Vendor:	Henry Schein, Inc.
Project Name:	N/A
Contract:	PD 14-15.083, PD 14-15.085
Purchase Order #:	190318
Change Order #:	2
Original Award Amount:	\$50,000
Change Order #1- 8/1/19	\$30,000
Change Order #2 as requested	\$1,858
Total	\$81,858

Due to increased call volume it was necessary to order additional supplies at year-end. These orders caused the PO to be over expensed but the purchases are essential to EMS Operations.

[Funding Source: Fund 408, Emergency Medical Services, Cost Center 330302, EMS]

Motion: Move the balance of the Budget/Finance Consent Agenda
For Information: The “balance” refers to Budget/Finance Consent Agenda Items 1 through 46, with the exception of Items 2, 11, 24, 25, 29, 30, 32, and 41, which were held for separate votes.
Made by: Commissioner Underhill
Seconded by: Commissioner Barry
Disposition: Carried unanimously

MINUTES – OCTOBER 17, 2019

COUNTY ADMINISTRATOR'S REPORT – Continued

II. BUDGET/FINANCE CONSENT AGENDA – Continued

2. Recommendation: That the Board authorize the issuance of a Fiscal Year 2019/2020 Purchase Order to Tabb Textiles Company, Inc., in the amount of \$33,000, for the purchase of EMS Linens for the Public Safety Department.

[Funding: Fund 408, Emergency Services Fund, Cost Center 330302, EMS Operations, Object Code 54601]

Motion: So moved
For Information: Chairman May advised that he would entertain a motion to drop Item 2.
Made by: Commissioner Barry
Seconded by: Commissioner Underhill
Disposition: Carried unanimously

3. Recommendation: That the Board take the following action regarding Modification #1 to the State-Funded Grant Agreement between the Florida Division of Emergency Management and Escambia County:
- A. Approve Modification #1 to the State-Funded Grant Agreement between the Florida Division of Emergency Management and Escambia County that the Florida Division of Emergency Management initiated to refine the deliverable requirements and language found in Attachment E of the original Grant Contract; and
 - B. Authorize the Chairman or Vice Chairman to execute the Grant Agreement.

Motion: Move the balance of the Budget/Finance Consent Agenda
For Information: The “balance” refers to Budget/Finance Consent Agenda Items 1 through 46, with the exception of Items 2, 11, 24, 25, 29, 30, 32, and 41, which were held for separate votes.
Made by: Commissioner Underhill
Seconded by: Commissioner Barry
Disposition: Carried unanimously

MINUTES – OCTOBER 17, 2019

COUNTY ADMINISTRATOR'S REPORT – Continued

II. BUDGET/FINANCE CONSENT AGENDA – Continued

4. Recommendation: That the Board take the following action regarding the Interlocal Agreement between the University of West Florida and Escambia County, Florida:
- A. Approve the Interlocal Agreement between the University of West Florida and Escambia County, Florida, outlining operational and financial roles and responsibilities related to the mobilization of hurricane shelter(s) on the University's campus that is effective upon filing with the Clerk of the Circuit Court of Escambia County, Florida and will automatically renew unless terminated by either party with 30 days' written notice; and
 - B. Authorize the Chairman or Vice Chairman to execute the Interlocal Agreement.

Motion: Move the balance of the Budget/Finance Consent Agenda
For Information: The “balance” refers to Budget/Finance Consent Agenda Items 1 through 46, with the exception of Items 2, 11, 24, 25, 29, 30, 32, and 41, which were held for separate votes.
Made by: Commissioner Underhill
Seconded by: Commissioner Barry
Disposition: Carried unanimously

5. Recommendation: That the Board authorize the approval of a Purchase Order, on behalf of the Escambia-Pensacola Human Relations Commission, to hire a temporary Executive Director through Blue Arbor, in an amount not to exceed \$35,404, to be split between Community Development Block Grant (CDBG) funds and general funds.

[Funding: Fund 129/2018 CDBG, Cost Center 370232, and Fund 001/General Fund, Cost Center 110201]

Motion: Move the balance of the Budget/Finance Consent Agenda
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Made by: Commissioner Underhill
Seconded by: Commissioner Barry
Disposition: Carried unanimously

MINUTES – OCTOBER 17, 2019

COUNTY ADMINISTRATOR'S REPORT – Continued

II. BUDGET/FINANCE CONSENT AGENDA – Continued

6. Recommendation: That the Board take the following action concerning the Community Development Block Grant Homeless Services Agreement with Loaves and Fishes Soup Kitchen, Inc.:
- A. Approve the Community Development Block Grant Homeless Services Agreement with Loaves and Fishes Soup Kitchen, Inc., detailing the use of \$50,000 to support shelter operations at the Loaves and Fishes facility located at 257 East Lee Street; and
 - B. Authorize the Chairman or Vice Chairman to execute the subject Agreement and all related documents to complete the project.

[Funding: Fund 129/2019 CDBG, Cost Center 370234]

Motion: Move the balance of the Budget/Finance Consent Agenda
For Information: The “balance” refers to Budget/Finance Consent Agenda Items 1 through 46, with the exception of Items 2, 11, 24, 25, 29, 30, 32, and 41, which were held for separate votes.
Made by: Commissioner Underhill
Seconded by: Commissioner Barry
Disposition: Carried unanimously

7. Recommendation: That the Board take the following action concerning the Rural Elderly Assistance Program (REAP) Agreement with the Council on Aging of West Florida, Inc.:
- A. Approve the Rural Elderly Assistance Program Agreement with the Council on Aging of West Florida, Inc., in the amount of \$47,000, for the 2019/2020 Fiscal Year; and
 - B. Authorize the Chairman or Vice Chairman to execute the Agreement and related documents necessary to implement the program.

[Funding: Fund 129/2019 CDBG, Cost Center 370234]

Motion: Move the balance of the Budget/Finance Consent Agenda
For Information: The “balance” refers to Budget/Finance Consent Agenda Items 1 through 46, with the exception of Items 2, 11, 24, 25, 29, 30, 32, and 41, which were held for separate votes.
Made by: Commissioner Underhill
Seconded by: Commissioner Barry
Disposition: Carried unanimously

MINUTES – OCTOBER 17, 2019

COUNTY ADMINISTRATOR'S REPORT – Continued

II. BUDGET/FINANCE CONSENT AGENDA – Continued

8. Recommendation: That the Board take the following action concerning the Fiscal Year 2019/2020 Miscellaneous Appropriations Agreement between Escambia County and the United Way of West Florida, Inc., (Community Investments to Improve Lives):
- A. Approve the Miscellaneous Appropriations Agreement to be paid from the General Fund (001), Cost Center 370102, in the amount of \$90,725;
 - B. Authorize the Chairman to sign the Agreement and all other necessary documents; and
 - C. Authorize the approval of the necessary Purchase Order.

Motion: Move the balance of the Budget/Finance Consent Agenda
For Information: The “balance” refers to Budget/Finance Consent Agenda Items 1 through 46, with the exception of Items 2, 11, 24, 25, 29, 30, 32, and 41, which were held for separate votes.
Made by: Commissioner Underhill
Seconded by: Commissioner Barry
Disposition: Carried unanimously

9. Recommendation: That the Board take the following action regarding the acceptance of a donated property located in the Westernmark and Valencia Arms Subdivisions for the Erress Boulevard and Diego Circle Blight Reduction Project:
- A. Accept the donation of a real property located at 101 Diego Circle (.1099 acres) in the Westernmark and Valencia Arms Subdivision in the CRA Palafox Redevelopment District;

Parcel ID	Property Owner	Address	Purchase Price
09-2S-300-5500-000-56	Jane P. Raper McMullen	101 Diego Circle	\$0

- B. Approve the Warranty Deed for the donated property located at 101 Diego Circle (.1099 acres), from Jane P. Raper a/k/a Jane P. Raper McMullen;
- C. Authorize the payment of documentary stamps including any costs and fees associated with final closing considering the property is being donated to help reduce blight and slum conditions; and

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MINUTES – OCTOBER 17, 2019

COUNTY ADMINISTRATOR'S REPORT – Continued

II. BUDGET/FINANCE CONSENT AGENDA – Continued

9. Continued...

D. Authorize the County Attorney's office to prepare, and the Chairman or Vice Chairman to execute, subject to Legal Review and sign-off, any documents necessary to complete the acceptance of the donated property without further action of the Board.

This parcel is located in District 3.

[Funding: Fund 151, CRA Palafox TIF, Cost Center 370115, and funds for incidental expenses associated with the recording of documents are available in the CRA Escrow Account accessed by the Escambia County Clerk's Office.]

Motion: Move the balance of the Budget/Finance Consent Agenda
For Information: The “balance” refers to Budget/Finance Consent Agenda Items 1 through 46, with the exception of Items 2, 11, 24, 25, 29, 30, 32, and 41, which were held for separate votes.
Made by: Commissioner Underhill
Seconded by: Commissioner Barry
Disposition: Carried unanimously

10. Recommendation: That the Board take the following action concerning the Fiscal Year 2019/2020 Miscellaneous Appropriations Agreements for Outside Agencies:

A. Approve the following Miscellaneous Appropriations Agreements, to be paid from the 4th Cent Tourist Development Tax Fund (108), Cost Center 360105:

1. African-American Heritage Society, Inc., in the amount of \$30,000;
2. Gulf Coast Veterans Advocacy Council, Inc., in the amount of \$5,000;
3. West Florida Historic Preservation, Inc., in the amount of \$200,000 (maintenance and conservation of St. Michael's Cemetery, Mt. Zion Cemetery, AME Zion Cemetery and Magnolia Cemetery included); and
4. Naval Aviation Museum, in the amount of \$100,000;

(Continued on Page 15)

MINUTES – OCTOBER 17, 2019

COUNTY ADMINISTRATOR'S REPORT – Continued

II. BUDGET/FINANCE CONSENT AGENDA – Continued

10. Continued...

B. Authorize the Chairman to sign the Agreements and all other necessary documents;
and

C. Authorize the execution of the necessary Purchase Orders.

Motion: Move the balance of the Budget/Finance Consent Agenda
For Information: The “balance” refers to Budget/Finance Consent Agenda Items 1 through 46, with the exception of Items 2, 11, 24, 25, 29, 30, 32, and 41, which were held for separate votes.
Made by: Commissioner Underhill
Seconded by: Commissioner Barry
Disposition: Carried unanimously

11. Recommendation: That the Board take the following action concerning the Fiscal Year 2019/2020 Miscellaneous Appropriations Agreements for Outside Agencies:

A. Approve the following Miscellaneous Appropriations Agreements, to be paid from the General Fund (001), Cost Center 110201:

1. Another Chance Transitional Services (ACTS), in the amount of \$20,000;
2. Community Organizations Active in Disaster, Inc., D/B/A BRACE (Be Ready Alliance Coordinating for Emergencies), in the amount of \$100,000;
3. Council on Aging of West Florida, Inc., in the amount of \$45,000;
4. Escambia Community Clinics, Inc., D/B/A Community Health Northwest Florida, Inc., in the amount of \$69,523;
5. New World Believers, Inc., in the amount of \$15,000;
6. Pensacola Caring Hearts, Inc., in the amount of \$13,000;
7. Pensacola's Promise, Inc., d/b/a Chain Reaction, in the amount of \$19,000;
8. Wildlife Sanctuary of Northwest Florida, Inc., in the amount of \$35,000;
9. United Way of West Florida, Inc. (211 First Call for Help), in the amount of \$25,000;
10. James B. Washington Education & Sports, Inc., in the amount of \$15,000;
11. Studer Community Institute, Inc., in the amount of \$20,000;
12. WFL Regional Planning Council, in the amount of \$21,289;

(Continued on Page 16)

MINUTES – OCTOBER 17, 2019

COUNTY ADMINISTRATOR'S REPORT – Continued

II. BUDGET/FINANCE CONSENT AGENDA – Continued

11. Continued...

B. Approve the following Miscellaneous Appropriations Agreements for Civil Legal Aid Services with the following organizations, to be paid from the General Fund (001), Cost Center 110201, and Article V Fund (115), Cost Center 410802:

13. Legal Services of North Florida, Inc., in the amount of \$62,344;

14. Northwest Florida Legal Services, in the amount of \$62,344;

C. Authorize the Chairman to sign the Agreements and all other necessary documents; and

D. Authorize the approval of the necessary Purchase Orders.

Motion: Move Item 11 editing and holding sub-item 12
Made by: Commissioner Barry
Seconded by: Commissioner Underhill
Disposition: Carried unanimously

12. Recommendation: That the Board take the following action concerning the Fiscal Year 2019/2020 Miscellaneous Appropriations Agreements for Outside Agencies:

A. Approve the following Miscellaneous Appropriations Agreements, to be paid from the Local Option Sales Tax Fund (353), Cost Center 110277:

1. Gulf Coast Minority Chamber of Commerce, Inc., in the amount of \$60,000;

2. Junior Achievement of Northwest Florida, Inc., in the amount of \$20,000; and

3. Escambia County School Readiness Coalition, Inc., D/B/A Early Learning Coalition of Escambia County, in the amount of \$238,875;

B. Authorize the Chairman to sign the Agreements and all other necessary documents; and

C. Authorize the execution of the necessary Purchase Orders.

Motion: Move the balance of the Budget/Finance Consent Agenda
For Information: The “balance” refers to Budget/Finance Consent Agenda Items 1 through 46, with the exception of Items 2, 11, 24, 25, 29, 30, 32, and 41, which were held for separate votes.
Made by: Commissioner Underhill
Seconded by: Commissioner Barry
Disposition: Carried unanimously

MINUTES – OCTOBER 17, 2019

COUNTY ADMINISTRATOR'S REPORT – Continued

II. BUDGET/FINANCE CONSENT AGENDA – Continued

13. Recommendation: That the Board take the following action concerning the Fiscal Year 2019/2020 Miscellaneous Appropriations Agreement between Escambia County and Visit Pensacola, Inc.:
- A. Approve the Miscellaneous Appropriations Agreement between Escambia County and Visit Pensacola, Inc., in the total amount of \$6,449,534. The amount of \$4,645,000 will be paid from the 3rd Cent Tourist Development Tax Fund (108), Cost Center 360101, and the amount of \$1,804,534 will be paid from the 4th Cent Tourist Development Tax Fund (108), Cost Center 360105;
 - B. Authorize the Chairman to sign the Agreement and all other necessary documents; and
 - C. Authorize the execution of the necessary Purchase Orders.

[Funding: Fund 108, 3rd Cent Tourist Development Tax Fund, Cost Center 360101 - \$4,645,000; Fund 108, 4th Cent Tourist Development Tax Fund, Cost Center 360105 - \$1,804,534, for a total of \$6,449,534]

Motion: Move the balance of the Budget/Finance Consent Agenda
For Information: The “balance” refers to Budget/Finance Consent Agenda Items 1 through 46, with the exception of Items 2, 11, 24, 25, 29, 30, 32, and 41, which were held for separate votes.
Made by: Commissioner Underhill
Seconded by: Commissioner Barry
Disposition: Carried unanimously

MINUTES – OCTOBER 17, 2019

COUNTY ADMINISTRATOR'S REPORT – Continued

II. BUDGET/FINANCE CONSENT AGENDA – Continued

14. Recommendation: That the Board take the following action concerning the Fiscal Year 2019/2020 Miscellaneous Appropriations Agreement for Outside Agencies:

- A. Approve the Miscellaneous Appropriations Agreement for Keep Pensacola Beautiful, Inc., in the amount of \$51,000, with the following organization to be paid from (Sold Waste Management Fund) Fund 401, Cost Center 230314, Account 53401;
- B. Authorize the Chairman to sign the Agreement and all other necessary documents; and
- C. Authorize the execution of the necessary Purchase Order.

Motion: Move the balance of the Budget/Finance Consent Agenda
For Information: The “balance” refers to Budget/Finance Consent Agenda Items 1 through 46, with the exception of Items 2, 11, 24, 25, 29, 30, 32, and 41, which were held for separate votes.
Made by: Commissioner Underhill
Seconded by: Commissioner Barry
Disposition: Carried unanimously

15. Recommendation: That the Board take the following action regarding the Interlocal Agreement between Escambia County, Florida, and the City of Pensacola:

- A. Approve the Interlocal Agreement between the Escambia County Board of County Commissioners and the City of Pensacola, relating to the Fiscal Year 2019/2020 funding of the Pensacola-Escambia County Promotion and Development Commission (PEDC), in the amount of \$600,000, to be paid from the Local Option Sales Tax Fund (353), Cost Center 110277, for a one-year period from October 1, 2019, through September 30, 2020;
- B. Authorize the Chairman to execute the Interlocal Agreement; and
- C. Authorize approval of the necessary Purchase Order.

Motion: Move the balance of the Budget/Finance Consent Agenda
For Information: The “balance” refers to Budget/Finance Consent Agenda Items 1 through 46, with the exception of Items 2, 11, 24, 25, 29, 30, 32, and 41, which were held for separate votes.
Made by: Commissioner Underhill
Seconded by: Commissioner Barry
Disposition: Carried unanimously

MINUTES – OCTOBER 17, 2019

COUNTY ADMINISTRATOR'S REPORT – Continued

II. BUDGET/FINANCE CONSENT AGENDA – Continued

16. Recommendation: That the Board for Fiscal Year 2019/2020, approve the issuance of individual Purchase Orders, for Contracts managed by Management and Budget Services, based upon previously awarded annual requirements, as follows:

	Vendor/Contractor	Amount	Contract Number
A	Warren Averett, LLC Vender Number: 230810 Audit Services Fund: 001/115 (General & Article V Funds) Cost Centers: 140201/410701 Account: 53101 Amount: \$220,000	\$220,000	Board Approved: June 6, 2019 Contract Number: PD-18-19.004
B	SMG Vendor Number: 190107 Bay Center Management Fee and Food and Beverage Commission Fund: 409 (Bay Center Fund) Cost Center: 360401 Account: 53401 Amount: \$300,000	\$300,000	Board Approved: May 21, 2015 Amendment: August 1, 2019
C	Florida Department of Health d/b/a Escambia County Health Department Vendor Number: 051513 Health Services Fund: 001 (General Fund) Cost Center: 360301 Account: 58101 Amount: \$337,649	\$337,649	Provision of Section 154.01(3), Florida Statutes Resolution and Contract to be Board approved

<p>Motion: Move the balance of the Budget/Finance Consent Agenda For Information: The “balance” refers to Budget/Finance Consent Agenda Items 1 through 46, with the exception of Items 2, 11, 24, 25, 29, 30, 32, and 41, which were held for separate votes.</p>
<p>Made by: Commissioner Underhill Seconded by: Commissioner Barry</p>
<p>Disposition: Carried unanimously</p>

MINUTES – OCTOBER 17, 2019

COUNTY ADMINISTRATOR'S REPORT – Continued

II. BUDGET/FINANCE CONSENT AGENDA – Continued

17. Recommendation: That the Board approve Budget Amendment #287, Fire Protection Fund (143), in the amount of \$2,300, to cover personnel shortages in the Pensacola Beach Fire Station cost center for ending Fiscal Year 2018/2019. The shortage is caused from Firefighters rotating to the Beach who had higher salaries than what was budgeted. Also, there was a leave buyback for an employee in January 2019 that was not included in the budget. Funding is available within the fund, and there is no change to the total budget.

Motion: Move the balance of the Budget/Finance Consent Agenda For Information: The “balance” refers to Budget/Finance Consent Agenda Items 1 through 46, with the exception of Items 2, 11, 24, 25, 29, 30, 32, and 41, which were held for separate votes.
Made by: Commissioner Underhill Seconded by: Commissioner Barry
Disposition: Carried unanimously

18. Recommendation: That the Board adopt the Resolution [R2019-106] approving Supplemental Budget Amendment #301, Transportation Trust Fund (175), in the amount of \$3,895, to recognize a reimbursement from Logan Place Homeowners Association for a speed calming device and the associated installation and maintenance costs, and to appropriate these funds back into Traffic Operations budget.

Motion: Move the balance of the Budget/Finance Consent Agenda For Information: The “balance” refers to Budget/Finance Consent Agenda Items 1 through 46, with the exception of Items 2, 11, 24, 25, 29, 30, 32, and 41, which were held for separate votes.
Made by: Commissioner Underhill Seconded by: Commissioner Barry
Disposition: Carried unanimously

MINUTES – OCTOBER 17, 2019

COUNTY ADMINISTRATOR'S REPORT – Continued

II. BUDGET/FINANCE CONSENT AGENDA – Continued

19. Recommendation: That the Board take the following action concerning the Memorandum of Agreement between Escambia County and The Humane Society of Pensacola, Florida, Inc.:

- A. Approve the Agreement, which provides the terms and conditions whereby the County agrees to contribute, for the County's current Fiscal Year 2019/2020, the sum of \$40,000, to The Humane Society of Pensacola, Florida, Inc., to fund spay and neuter services; and
- B. Authorize the Chairman to sign the Agreement.

[Funding: Fund 001, General Fund, Cost Center 250202, Account 58201]

Motion: Move the balance of the Budget/Finance Consent Agenda
For Information: The “balance” refers to Budget/Finance Consent Agenda Items 1 through 46, with the exception of Items 2, 11, 24, 25, 29, 30, 32, and 41, which were held for separate votes.
Made by: Commissioner Underhill
Seconded by: Commissioner Barry
Disposition: Carried unanimously

20. Recommendation: That the Board take the following action concerning the Volume Licensing Agreement with Microsoft Corporation:

- A. Approve the Microsoft Volume Licensing Agreement with Microsoft Corporation for the Board of County Commissioners, Jail, and other Constitutionals for three years, Agreement number 01E73902 with a yearly payment of \$561,250.98, for a total value of \$1,683,752.94, with initial payment due November 1, 2019;
- B. Authorize the issuance of a Purchase Order, in the amount of \$561,250.98, to SHI, as the authorized reseller for Microsoft Corporation State of Florida Contract 43230000-15-02; and
- C. Authorize the Chairman to execute all documents related to the acceptance of the three-year Volume Licensing Agreements with Microsoft Corporation, without further action of the Board.

(Continued on Page 22)

MINUTES – OCTOBER 17, 2019

COUNTY ADMINISTRATOR'S REPORT – Continued

II. BUDGET/FINANCE CONSENT AGENDA – Continued

20. Continued...

[Funding: Fund 001, General Fund, Cost Center 270102, Information Technology, Object Code 54601]

Motion: Move the balance of the Budget/Finance Consent Agenda For Information: The “balance” refers to Budget/Finance Consent Agenda Items 1 through 46, with the exception of Items 2, 11, 24, 25, 29, 30, 32, and 41, which were held for separate votes.
Made by: Commissioner Underhill Seconded by: Commissioner Barry
Disposition: Carried unanimously

21. Recommendation: That the Board, for the Fiscal Year 2019-2020, approve the issuance of blanket and/or individual Purchase Orders, in excess of \$25,000, based upon previously-awarded Contracts, Contractual Agreements, or annual requirements, for the Parks and Recreation Department, as follows:

Vendor/Contractor	Amount	Contract Number
Blue Arbor, Inc. Vendor Number: 023818 Temporary Employment Services Fund: 001 (General) Cost Center: 350220 (Recreation) Cost Center: 350226 (Park Maintenance) Fund: 101 (Escambia County Restricted Fund) Cost Center: 350236 (Fishing Bridge) Fund: 353 (Local Option Sales Tax IV) Cost Center: 350221 (Parks Capital Projects) Cost Center: 350222 (Equestrian Center)	\$108,000	PD 17-18.055

(Continued on Page 23)

MINUTES – OCTOBER 17, 2019

COUNTY ADMINISTRATOR'S REPORT – Continued

II. BUDGET/FINANCE CONSENT AGENDA – Continued

21. Continued...

<p>GameTime Vendor Number: 070316 Purchase of additional playground components, and playground repair pieces to original manufactured playground equipment at various park facilities</p> <p>Fund: 001 (General) Cost Center: 350226 (Park Maintenance) Fund: 353 (Local Option Sales Tax IV) Cost Center: 350221 (Park Capital Projects)</p>	<p>\$300,000</p>	<p>U.S. Communities Contract No. 2017001134</p>
<p>Keep Pensacola Beautiful, Inc. Vendor Number: 402053 Purchase of contracted services of waste disposal for County parks, boat ramps and fishing bridge</p> <p>Fund: 001 (General) Cost Center: 350226 (Park Maintenance) Fund: 101 (Restricted) Cost Center: 350236 (Fishing Bridge) Fund: 353 (Local Option Sales Tax IV) Cost Center: 350221 (Park Capital Projects)</p>	<p>\$82,000</p>	<p>PD 16-17.008 Agreement awarded by BCC on 1-19-17 for term of 12 months, 1st extension BCC approved on 2-1-18, 2nd extension BCC approved on 1-24-19</p>
<p>Containers, Inc. Vendor Number: 034560 Portable toilet rental service for County parks, boat ramps, fishing bridge and community centers</p> <p>Fund: 001 (General) Cost Center: 350220 (Recreation) Cost Center 350226 (Park Maintenance) Fund: 101 (Escambia County Restricted Fund) Cost Center: 350236 (Fishing Bridge) Fund: 353 (Local Option Sales Tax IV) Cost Center: 350221 (Parks Capital Projects)</p>	<p>\$60,000</p>	<p>Annual allocation for portable toilet rental services for various parks, boat ramps, fishing bridge, and community centers</p>

(Continued on Page 24)

MINUTES – OCTOBER 17, 2019

COUNTY ADMINISTRATOR'S REPORT – Continued

II. BUDGET/FINANCE CONSENT AGENDA – Continued

21. Continued...

Motion: Move the balance of the Budget/Finance Consent Agenda
For Information: The “balance” refers to Budget/Finance Consent Agenda Items 1 through 46, with the exception of Items 2, 11, 24, 25, 29, 30, 32, and 41, which were held for separate votes.
Made by: Commissioner Underhill
Seconded by: Commissioner Barry
Disposition: Carried unanimously

22. Recommendation: That the Board take the following action concerning Group Medical Insurance:

- A. Approve the renewal action with Great Midwest Insurance Company as our Stop Loss Carrier from January 1, 2020, to December 31, 2020;
- B. Authorize the County Administrator to sign the Great Midwest Insurance Company Health Benefit Plan Excess Loss Coverage Signature Page; and
- C. Authorize increasing the County’s contribution to employees electing the HSA plan from \$600 per year to \$630 per year. The employee will now be responsible to pay the administrative fee instead of the County.

[Funding Source: Fund 501, Internal Service Fund, Cost Center 150108, Object Code 54501]

Motion: Move the balance of the Budget/Finance Consent Agenda
For Information: The “balance” refers to Budget/Finance Consent Agenda Items 1 through 46, with the exception of Items 2, 11, 24, 25, 29, 30, 32, and 41, which were held for separate votes.
Made by: Commissioner Underhill
Seconded by: Commissioner Barry
Disposition: Carried unanimously

MINUTES – OCTOBER 17, 2019

COUNTY ADMINISTRATOR'S REPORT – Continued

II. BUDGET/FINANCE CONSENT AGENDA – Continued

23. Recommendation: That the Board, for the Fiscal Year 2019/2020, approve the issuance of blanket and/or individual Purchase Orders, in excess of \$25,000, based upon previously-awarded Contracts, Contractual Agreements, or annual requirements for the Facilities Management Department, as follows:

	Vendor/Contractor	Amount	Contract Number
A	Lynn A Berky, Inc. DBA Johnston Supply Vendor Number: 100312 Repair and Maintenance Supplies Fund: 001 (General) Cost Center: 310203 (Facilities Management/Maintenance) Amount: \$30,000 Fund: 113 (Library Fund) Cost Center: 110502 (Library Maintenance) Amount: \$1,000	\$31,000	Blanket Purchase Order
B	Lowes Home Centers, Inc. Vendor Number: 121301 Repair and Maintenance Supplies Fund: 001 (General) Cost Center: 310203 (Facilities Management/Maintenance) Amount: \$26,000 Fund: 113 (Library Fund) Cost Center: 110502 (Library Maintenance) Amount: \$2,000	\$28,000	Blanket Purchase Order

(Continued on Page 26)

MINUTES – OCTOBER 17, 2019

COUNTY ADMINISTRATOR'S REPORT – Continued

II. BUDGET/FINANCE CONSENT AGENDA – Continued

23. Continued...

<p>Mathes Electric Supply Company, Inc. Vendor Number: 131725 Repair and Maintenance Supplies</p> <p>Fund: 001 (General) Cost Center: 310203 (Facilities C Management/Maintenance) Amount: \$35,000</p> <p>Fund: 113 (Library Fund) Cost Center: 110502 (Library Maintenance) Amount: \$2,000</p>	<p>\$37,000</p>	<p>Blanket Purchase Order</p>
<p>Pensacola Winsupply Company, Inc. Vendor Number: 163255 Blanket Purchase Order for Repair and Maintenance Supplies</p> <p>Fund: 001 (General) Cost Center: 310203 (Facilities D Management/Maintenance) Amount: \$30,000</p> <p>Fund: 113 (Library Fund) Cost Center: 110502 (Library Maintenance) Amount: \$2,000</p>	<p>\$32,000</p>	<p>Blanket Purchase Order</p>

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MINUTES – OCTOBER 17, 2019

COUNTY ADMINISTRATOR'S REPORT – Continued

II. BUDGET/FINANCE CONSENT AGENDA – Continued

23. Continued...

	<p>Lott Enterprises DBA Pure Air Filters Sales & Service Vendor Number: 121296 Contract for Maintenance & Repair Parts and Air Filters</p> <p>Fund: 001 (General) Cost Center: 310203 (Facilities E Management/Maintenance) Amount: \$30,000</p> <p>Fund: 113 (Library Fund) Cost Center: 110502 (Library Maintenance) Amount: \$4,500</p>	\$34,500	PD 16-17-029
	<p>Dees Paper Company, Inc. Vendor Number: 040515 Custodial Equipment and Supplies</p> <p>F Fund: 001 (General) Cost Center: 310202 (Facilities Management/Custodial) Amount: \$36,500</p>	\$36,500	Blanket Purchase Order

<p>Motion: Move the balance of the Budget/Finance Consent Agenda For Information: The “balance” refers to Budget/Finance Consent Agenda Items 1 through 46, with the exception of Items 2, 11, 24, 25, 29, 30, 32, and 41, which were held for separate votes.</p>
<p>Made by: Commissioner Underhill Seconded by: Commissioner Barry</p>
<p>Disposition: Carried unanimously</p>

MINUTES – OCTOBER 17, 2019

COUNTY ADMINISTRATOR'S REPORT – Continued

II. BUDGET/FINANCE CONSENT AGENDA – Continued

24. Recommendation: That the Board take the following action concerning the Program Participation Agreement between Pathways for Change, Inc. (PFC), a Florida not-for-profit corporation and Escambia County, Florida, a political subdivision of the State of Florida (County):

- A. Approve the Program Participation Agreement between Pathways for Change, Inc., and Escambia County, Florida; and
- B. Authorize the Chairman to sign the referenced Agreement.

[Funding Source: Fund 001, General Fund, Cost Center 110201, Object Code 58208]

Motion: Move the Item
Made by: Commissioner Barry
Seconded by: Commissioner Bender
Disposition: Carried 4-0, with Commissioner May abstaining and filing Form 8B Memorandum of Voting Conflict for County, Municipal, and Other Public Officers

25. Recommendation: That the Board, for Fiscal Year 2019/2020, approve the issuance of blanket and/or individual Purchase Orders in excess of \$25,000 based upon previously awarded Contracts, Contractual Agreements, or annual requirements for the Corrections Department, Community Corrections Division as follows:

	Vendor/Contractor	Amount	Contract Number
A	PharmChem, Inc. Vendor Number: 423720 Drug Screening Services Fund: 001 (General) Cost Center: 290307 (Pre-Trial Release)	\$30,000	Awarded in Vendor Registry

(Continued on Page 29)

MINUTES – OCTOBER 17, 2019

COUNTY ADMINISTRATOR'S REPORT – Continued

II. BUDGET/FINANCE CONSENT AGENDA – Continued

25. Continued...

B	Alcohol Monitoring Systems, Inc. Vendor Number: 011314 Alcohol Monitoring Services Fund: 001 (General) Cost Center: 290307 (Pre-Trial Release) Amount: \$20,300 Fund: 114 (Misdemeanor Probation) Cost Center: 290301 (Misdemeanor Probation) Amount: \$21,000	\$41,300	PD17-18.009
C	Aramark Corporation Vendor Number: 013778 Residential Probation Food Services Fund 114: (Misdemeanor Probation) Cost Center: 290305 (Residential Probation) Amount: \$46,978	\$46,978	PD13-14.065
D	Dynamic Security, Inc. Vendor Number: 042841 Security Services Fund: 001 (General) Cost Center: 290307 (Pre-Trial Release) Amount: \$31,800	\$31,800	PD15-16.051

Motion: Move to approve the Item without Item A
Made by: Commissioner Barry
Seconded by: Commissioner Underhill
Disposition: Carried unanimously

MINUTES – OCTOBER 17, 2019

COUNTY ADMINISTRATOR'S REPORT – Continued

II. BUDGET/FINANCE CONSENT AGENDA – Continued

26. Recommendation: That the Board take the following action regarding the Bureau of Justice Assistance Fiscal Year 2019 Prison Rape Elimination Act (PREA) Standards, Protecting Inmates and Safeguarding Communities Grant:

- A. Approve the acceptance of the Bureau of Justice Assistance Fiscal Year 2019 PREA Standards, Protecting Inmates and Safeguarding Communities Grant in the amount of \$168,516;
- B. Authorize the Chairman to sign OJP Form 4000/2 under Grant Acceptance as the Authorized Grantee Official; and
- C. Authorize the Chairman, as the County's authorized official, to execute any Amendments or other related documents as may be required for this Grant.

[Equal Match required and will be funded utilizing Fund 001, Cost Center 290401 and Fund 111, Cost Center 290406.]

Motion: Move the balance of the Budget/Finance Consent Agenda
For Information: The “balance” refers to Budget/Finance Consent Agenda Items 1 through 46, with the exception of Items 2, 11, 24, 25, 29, 30, 32, and 41, which were held for separate votes.
Made by: Commissioner Underhill
Seconded by: Commissioner Barry
Disposition: Carried unanimously

27. Recommendation: That the Board take the following action concerning Agreement No. 19041, with the Florida Fish and Wildlife Conservation Commission, for the Escambia County Artificial Reef Construction 2019-2020:

- A. Approve FWC Agreement No. 19041, in an amount not to exceed \$59,500, with the Florida Fish and Wildlife Conservation Commission for the Escambia County Artificial Reef Construction 2019-2020; and
- B. Authorize the Chairman to sign the Agreement, its accompanying Federal Funding Accountability and Transparency Act Form, and any subsequent documents related to reporting and no-cost time extensions to this Agreement, subject to Legal review and approval, without further action of the Board

Note: The County Attorney's Office has requested that the Board be made aware of the following language:

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MINUTES – OCTOBER 17, 2019

COUNTY ADMINISTRATOR'S REPORT – Continued

II. BUDGET/FINANCE CONSENT AGENDA – Continued

27. Continued...

Paragraph 29, SEVERABILITY, CHOICE OF LAW, AND CHOICE OF VENUE (page 17 of 20), last sentence, "Any action in connection herewith, in law or equity, shall be brought in Leon County, Florida, to the exclusion of all other lawful venues."

Paragraph 31, JURY TRIAL WAIVER (page 18 of 20), "As part of the consideration for this Agreement, the Parties hereby waive trial by jury in any action or proceeding brought by any party against any other party pertaining to any matter whatsoever arising out of or in any way connected with this Agreement, or with the products or services provided under this Agreement, including but not limited to any claim by the Grantee of *quantum meruit*."

[Funding Source: Fund 110, Other Grants and Projects, Cost Center to be determined at time of SBA. No County match required.]

Motion: Move the balance of the Budget/Finance Consent Agenda
For Information: The "balance" refers to Budget/Finance Consent Agenda Items 1 through 46, with the exception of Items 2, 11, 24, 25, 29, 30, 32, and 41, which were held for separate votes.
Made by: Commissioner Underhill
Seconded by: Commissioner Barry
Disposition: Carried unanimously

28. Recommendation: That the Board take the following action concerning an Application for Certificate of Need for Williams Brothers Hauling, Inc.:

- A. Approve the Application for Certificate of Need permitting Williams Brothers Hauling, Inc., to operate in Escambia County; and
- B. Authorize the Chairman to sign the Certificate.

[Funding: Fund 401, Solid Waste Fund, Account No. 343402]

Motion: Move the balance of the Budget/Finance Consent Agenda
For Information: The "balance" refers to Budget/Finance Consent Agenda Items 1 through 46, with the exception of Items 2, 11, 24, 25, 29, 30, 32, and 41, which were held for separate votes.
Made by: Commissioner Underhill
Seconded by: Commissioner Barry
Disposition: Carried unanimously

MINUTES – OCTOBER 17, 2019

COUNTY ADMINISTRATOR'S REPORT – Continued

II. BUDGET/FINANCE CONSENT AGENDA – Continued

29. Recommendation: That the Board take the following action concerning an employee leave buyback program:

- A. Approve an employee buyback program this fiscal year for eligible participating employees of the Board of County Commissioners and other elected officials; and
- B. Waive the Human Resources Policy found in Section 9.3(d)-(e), which states that the amount of hours remaining after the sale of leave must be a minimum 240 hours and the maximum amount of hours sold back annually not exceed 40 hours, and allow eligible employees to sell back a maximum of 80 hours of qualifying leave with a minimum remaining balance of 100 hours of combined qualifying leave.

[Funding Source: Various Funds \$1,800,000 (estimated maximum)]

Motion: Move to drop

For Information: The Board discussed its intention to do the minimum of what is on the agenda today, but would like to look at the possibility of allowing for the sale of additional hours of leave time and/or allowing a lower balance of remaining leave after the sale of hours.

Made by: Commissioner Barry

Seconded by: Commissioner Bender

Disposition: Carried unanimously

30. Recommendation: That the Board authorize and approve the out-of-County travel for any member of the Board, the County Administrator, and/or the County Attorney wishing to participate in the conferences/events, as noted on the 2019/2020 Annual Travel/Conference Schedule.

[Funding Source: Fund 001, General Fund; Cost Centers 110101, 110302, and 110601; Object Codes 54001, 55401, and 55501]

Motion: Move 30 with the amendments stated by Commissioner May

For Information: Chairman May advised that he plans to attend two additional events which need to be added to his travel schedule, including the Congressional Black Caucus and the National Association of Black Elected Officials.

Made by: Commissioner Barry

Seconded by: Commissioner Bender

Disposition: Carried unanimously

MINUTES – OCTOBER 17, 2019

COUNTY ADMINISTRATOR'S REPORT – Continued

II. BUDGET/FINANCE CONSENT AGENDA – Continued

31. Recommendation: That the Board take the following action concerning the acceptance of a Drainage Easement (approximately 1.16 acres) located in the 1100 Block of Bronson Road and Hartung Avenue from Pensacola Christian College, Inc.:
- A. Accept the donation of a Drainage Easement located in the 1100 Block of Bronson Road and Hartung Avenue for drainage improvements;
 - B. Authorize the payment of documentary stamps considering the property is being donated for governmental use for drainage improvements, and the County benefits from the acceptance of this property, which enhances the safety and well-being of the citizens of Escambia County;
 - C. Authorize the payment of incidental expenditures associated with the recording of documents; and
 - D. Authorize the Chairman or Vice Chairman to accept the Easement on the day of delivery of the Easement to the Chairman or Vice Chairman, and authorize the Chairman or Vice Chairman to acknowledge the Board's acceptance at that time.

[Funding: Funds for incidental expenses associated with the recording of documents are available in an Engineering Escrow Account accessed by the Escambia County Clerk's Office.]

This property is located in Commission District 1.

Motion: Move the balance of the Budget/Finance Consent Agenda
For Information: The “balance” refers to Budget/Finance Consent Agenda Items 1 through 46, with the exception of Items 2, 11, 24, 25, 29, 30, 32, and 41, which were held for separate votes.
Made by: Commissioner Underhill
Seconded by: Commissioner Barry
Disposition: Carried unanimously

MINUTES – OCTOBER 17, 2019

COUNTY ADMINISTRATOR'S REPORT – Continued

II. BUDGET/FINANCE CONSENT AGENDA – Continued

32. Recommendation: That the Board, for Fiscal Year 2019/2020, approve the issuance of blanket and/or individual Purchase Orders, in excess of \$25,000, based upon previously-awarded Contracts, Contractual Agreements or annual requirements for the Engineering Department, as follows:

	Vendor/Contractor	Amount	Contract Number
A	Genesee & Wyoming/Alabama and Gulf Coast Railway Vendor Number: 011274 Signal Maintenance for Railroad Crossings Fund: 175 (Transportation Trust Fund) Cost Center: 211201	\$60,843	Annual Signal Maintenance for Railroad Crossings
B	CSX Transportation Vendor Number: 030050 Signal Maintenance for Railroad Crossings Fund: 175 (Transportation Trust Fund) Cost Center: 211201	\$63,861	Annual Signal Maintenance for Railroad Crossings
C	Ingram Signalization Vendor Number: 406608 Traffic Signal Response Maintenance - State and County Owned Signals Fund 175: (Transportation Trust Fund) Cost Centers: 211201/211602/211101 Fund: 182 (Master Drainage Basin Fund) Cost Centers: 210719-210736 Fund: 352 (LOST III) Cost Center: 210107 Fund: 353 (LOST IV) Cost Center: 210106 Fund: 167 (Bob Sikes Toll) Cost Centers: 140301/140302	\$300,000	PD 16-17.083 Original Board Approval 12/14/2017 Board Approval 1st Extension 02/07/2019 (contract goes thru 02/07/2020)

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MINUTES – OCTOBER 17, 2019

COUNTY ADMINISTRATOR'S REPORT – Continued

II. BUDGET/FINANCE CONSENT AGENDA – Continued

32. Continued...

D	<p>Gulf Coast Traffic Engineers Vendor Number: 072898 Pavement Markings</p> <p>Fund: 175 (Transportation Trust Fund) Cost Centers: 211201/211602/211101 Fund: 182 (Master Drainage Basin Fund) Cost Centers: 210719-210736 Fund: 352 (LOST III) Cost Center: 210107 Fund: 353 (LOST IV) Cost Center: 210106 Fund: 167 (Bob Sikes Toll) Cost Centers: 140301/140302</p>	\$500,000	<p>PD 18-19.007 Original Board Approval 02/07/2019 (Contract goes thru 02/07/2020) Board Action of 02/07/2019, amended on 06/06/19 to add additional funding and cost centers</p>
E	<p>Gulf Coast Traffic Engineers Vendor Number: 072898 Signs</p> <p>Fund: 175 (Transportation Trust Fund) Cost Centers: 211201/211602/211101 Fund: 182 (Master Drainage Basin Fund) Cost Centers: 210719-210736 Fund: 352 (LOST III) Cost Center: 210107 Fund: 353 (LOST IV) Cost Center: 210106 Fund: 167 (Bob Sikes Toll) Cost Centers: 140301/140302</p>	\$75,000	<p>PD 16-17.073 Original Board Approval 01/04/2018 Board Approval for 1st Extension 04/04/2019 (Contract goes thru 04/04/2020)</p>
F	<p>Award Purchase Orders in Excess of \$50K for the Continuing Contract for Bridges, Docks and Boat Ramps DKE Marine, Vendor Number: 040206 Davis Marine, Vendor Number: 040386 Gulf Marine, Vendor Number: 072896</p> <p>Fund: 175 (Transportation Trust Fund) Cost Centers: 211201/211602/211101 Fund: 182 (Master Drainage Basin Fund) Cost Centers: 210719-210736 Fund: 352 (LOST III) Cost Center: 210107 Fund: 353 (LOST IV) Cost Center: 210106</p>	\$750,000	<p>PD 12-13.001 Continuing Contract for Bridges, Docks and Board Ramps Original Board Approval 11/1/2012 Board Approval 03/21/2013 to add DKE Marine to list of vendors</p>

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MINUTES – OCTOBER 17, 2019

COUNTY ADMINISTRATOR'S REPORT – Continued

II. BUDGET/FINANCE CONSENT AGENDA – Continued

32. Continued...

G	<p>Award Purchase Orders for the Continuing Professional Services - Bridge Work; Construction Engineers Thompson Engineering, Inc., Vendor Number: 201604 Mott MacDonald Consultants, LLC, Vendor Number: 081206 Volkert, Inc., Vendor Number: 220584 American Consulting Engineers, Vendor Number: 012081 HDR Engineering, Inc., Vendor Number: 080064</p> <p>Fund: 175 (Transportation Trust Fund) Cost Centers: 211201/211602/211101 Fund: 182 (Master Drainage Basin Fund) Cost Centers: 210719-210736 Fund: 167 - Bob Sikes Toll Fund Fund: 352 (LOST III) Cost Center: 210107 Fund: 353 (LOST IV) Cost Center: 210106</p>	\$200,000	<p>PD 02-03.079 Professional Services Continuing Contract Annual Inspection for Bridges</p>
H	<p>Award Purchase Orders for the Continuing Professional Services Bridge Professional Technical Consulting Mott MacDonald Consultants, LLC, Vendor Number: 081206</p> <p>Fund: 175 (Transportation Trust Fund) Cost Centers: 211201/211602/211101 Fund: 182 (Master Drainage Basin Fund) Cost Centers: 210719-210736 Fund: 352 (LOST III) Cost Center: 210107 Fund: 353 (LOST IV) Cost Center: 210106</p>	\$200,000	<p>PD 02-03.79 Professional Services Continuing Contract</p>

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MINUTES – OCTOBER 17, 2019

COUNTY ADMINISTRATOR'S REPORT – Continued

II. BUDGET/FINANCE CONSENT AGENDA – Continued

32. Continued...

I	<p>Property Appraisals Asmar and Associates, Vendor Number: 014139 Brantley and Associates, Vendor Number: 410028 Fruitticher-Lowery Appraisal Group, Inc., Vendor Number: 062707 Presley-McKenney and Associates, Vendor Number: 164987 Sherrill Appraisal Company, Vendor Number: 192901</p> <p>Fund: 175 (Transportation Trust Fund) Cost Centers: 211201/211602/211101 Fund: 182 (Master Drainage Basin Fund) Cost Centers: 210719-210736 Fund: 352 (LOST III) Cost Centers: 210107/210120/210121/210124/210130 Fund: 353 (LOST IV) Cost Center: 210106</p>	\$75,000	<p>Annual allocation for property appraisals for capital improvement projects</p>
J	<p>Roads, Inc. of NWF Vendor Number: 182328 Panhandle Grading and Paving, Inc. Vendor Number: 160114 Mid South Paving, Inc. Vendor Number: 133305 Road Materials Pricing Agreement/OGCM Roads</p> <p>Fund: 175 (Transportation Trust Fund) Cost Centers: 211201/211602/211101 Fund: 182 (Master Drainage Basin Fund) Cost Centers: 210719-210736 Fund: 352 (LOST III) Cost Center: 210107 Fund: 353 (LOST IV) Cost Center: 210106</p>	\$300,000	<p>PD 17-18.096 Original Board Approval 11/1/2018 Panhandle Grading and Paving Inc 1st Extension due 01/07/2020 Midsouth Paving, Inc, 1st Extension due 01/24/2020 Roads, Inc. of NWF 1st Extension due 01/14/2020</p>

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MINUTES – OCTOBER 17, 2019

COUNTY ADMINISTRATOR'S REPORT – Continued

II. BUDGET/FINANCE CONSENT AGENDA – Continued

32. Continued...

<p>General Drainage and Paving Agreement - Paving and Drainage Projects \$750,000 for each vendor Allsouth Construction Services LLC, Vendor Number: 420550 Chavers Construction, Vendor Number: 032335 Gulf Atlantic Constructors, Vendor Number: 843895 J Miller Construction, Inc., Vendor Number: 133404 Mid South Paving, Inc., Vendor Number: 133305 Panhandle Grading and Paving, Vendor Number: 160114 Roads, Inc. of NWF, Vendor Number: 182328 Utility Services Co., Inc., Vendor Number: 211593 B&W Utilities, Vendor Number: 420661 K Site and Utility, Vendor Number: 420683 Gulf Marine Construction, Vendor Number: 072896 Heaton Brothers Construction Company, Vendor Number: 081314 Principle Properties, Vendor Number: 420785</p> <p>Fund: 175 (Transportation Trust Fund) Cost Centers: 211201/211602/211101 Fund: 182 (Master Drainage Basin Fund) Cost Centers: 210719-210736 Fund: 352 (LOST III) Cost Centers: 210107/350229 Fund: 353 (LOST IV) Cost Centers: 210106/350221 Fund: 167 (Bob Sikes Toll) Cost Centers: 140301/140302</p>	<p>\$750,000 per vendor annually</p>	<p>PD 16-17.081 Original Board Approval 11/30/17 Board Approval 1st Extension 12/1/18 (through 11/30/2019)</p>
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(Continued on Page 39)

MINUTES – OCTOBER 17, 2019

COUNTY ADMINISTRATOR'S REPORT – Continued

II. BUDGET/FINANCE CONSENT AGENDA – Continued

32. Continued...

L	<p>Blue Arbor Vendor Number: 023818 Temporary Labor Services</p> <p>Fund: 175 (Transportation Trust Fund) Cost Centers: 211201/211602/211101 Fund: 182 (Master Drainage Basin Fund) Cost Centers: 210719-210736 Fund: 352 (LOST III) Cost Centers: 210107/350229 Fund: 353 (LOST IV) Cost Centers: 210106/350221 Fund: 116 (Development Review) Cost Center: 240302</p>	\$200,000	<p>PD 17-18.055 Original Board Approval 08/02/2018 Board Approval for 1st Renewal 08/17/2019 (contract good thru 08/17/2020)</p>
M	<p>Transcore Holdings, Inc. Vendor Number: 420423 Bob Sikes Bridge Toll System Upgrade Project - Time and Materials Contract</p> <p>Fund: 167 (Bob Sikes Toll) Cost Center: 140301</p>	\$225,000	<p>PD 14-15.030 Original Board Approval 07/07/2015 Contract Renewal until 07/07/2020</p>
N	<p>Multicom, Inc. Vendor Number: 426511 Traffic Signalization Equipment</p> <p>Fund: 175 (Transportation Trust Fund) Cost Centers: 211201/211602/211101 Fund: 182 (Master Drainage Basin Fund) Cost Centers: 210719-210736 Fund: 352 (LOST III) Cost Center: 210107 Fund: 353 (LOST IV) Cost Center: 210106 Fund: 167 (Bob Sikes Toll) Cost Centers: 140301/140302</p>	\$100,000	<p>Provides critical traffic signalization equipment such as cables, pedestrian poles, hardware, signs and other accessories</p>

(Continued on Page 40)

MINUTES – OCTOBER 17, 2019

COUNTY ADMINISTRATOR'S REPORT – Continued

II. BUDGET/FINANCE CONSENT AGENDA – Continued

32. Continued...

	JJW Services, Inc. D/B/A Accustaff, Inc. Vendor Number: 010217 O Temporary Contract Employees Fund: 167 (Bob Sikes Toll) Cost Center: 140301	\$275,000	Contract PD 17-18.055 Original Board Approval 08/02/2018 Board Approval for 1st Extension 08/15/2019 (contract goes thru 08/15/2020)
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<p>Motion: Move this Item with the two edits For Information: Item 32 was amended so that Item K included a \$2 million limit on the aggregate, with anything over that amount coming back to the Board, and to leave out Item N. The Board also discussed any projects over \$250,000 coming back to the Board, rather than \$300,000.</p>
<p>Made by: Commissioner Barry Seconded by: Commissioner Bender</p>
<p>Disposition: Carried unanimously</p>

MINUTES – OCTOBER 17, 2019

COUNTY ADMINISTRATOR'S REPORT – Continued

II. BUDGET/FINANCE CONSENT AGENDA – Continued

33. Recommendation: That the Board approve and authorize the County Administrator to execute the following Change Order to John Davenport Engineering, Inc., in the amount of \$32,015, on Contract PD 15-16.091, Design Services for Traffic Signal Design for County Road (CR) 95A (Palafox Highway) at CR 749 (Old Chemstrand Road) and CR 297A at CR 186 (Kingsfield Road):

Department:	Engineering
Division:	Construction Management
Type:	Addition
Amount:	\$32,015
Vendor:	John Davenport Engineering, Inc.
Project Name:	CR 95A at Chemstrand Road and CR 297A at Kingsfield Road
Contract:	PD 15-16.091
PO#:	170782
CO#:	7
Change Order #1:	\$87,780 (CR 297A at Kingsfield)
Change Order #2:	Time Only
Change Order #3:	\$8,840 (CR 297A at Kingsfield)
Change Order #4:	Time Only
Change Order #5:	Time Only
Change Order #6:	Time Only
Change Order #7:	\$32,015 (CR 95A at Old Chemstrand)
Original Contract Amount:	\$106,910
Cumulative Amount of Change Orders Through this CO:	\$128,635
New Contract Amount:	\$235,545

(Continued on Page 42)

MINUTES – OCTOBER 17, 2019

COUNTY ADMINISTRATOR'S REPORT – Continued

II. BUDGET/FINANCE CONSENT AGENDA – Continued

33. Continued...

[Funding Source: Local Option Sales Tax (LOST) III, Fund 352, Cost Center 210107, Object Code 56301, Project 16EN3495]

This project is located in Commission District 5.

Motion: Move the balance of the Budget/Finance Consent Agenda
For Information: The “balance” refers to Budget/Finance Consent Agenda Items 1 through 46, with the exception of Items 2, 11, 24, 25, 29, 30, 32, and 41, which were held for separate votes.
Made by: Commissioner Underhill
Seconded by: Commissioner Barry
Disposition: Carried unanimously
Speaker(s): Paul Heffernan

34. Recommendation: That the Board approve bringing forward \$977,559, available in Fund 353, Local Option Sales Tax (LOST) IV, Cost Center 210106, from Fiscal Year 2021 to Fiscal Year 2020 for the Escambia County Bridge Program to fund existing and expected bridge rehabilitation needs.

This project is located in Commission Districts 1-5.

Motion: Move the balance of the Budget/Finance Consent Agenda
For Information: The “balance” refers to Budget/Finance Consent Agenda Items 1 through 46, with the exception of Items 2, 11, 24, 25, 29, 30, 32, and 41, which were held for separate votes.
Made by: Commissioner Underhill
Seconded by: Commissioner Barry
Disposition: Carried unanimously
Speaker(s): Melissa Pino

MINUTES – OCTOBER 17, 2019

COUNTY ADMINISTRATOR'S REPORT – Continued

II. BUDGET/FINANCE CONSENT AGENDA – Continued

35. Recommendation: That the Board take the following action concerning the conveyance of a portion of real property, located at 2890 East Olive Road, at the corner of Olive Road and Caminitti Lane, to Joseph R. Russo:

- A. Authorize conveyance of a Quit Claim Deed to Joseph R. Russo to confirm the return of this portion of real property previously conveyed to the County in 2013; and
- B. Authorize the Chairman or Vice Chairman to execute the Quit Claim Deed and have it recorded at the County's expense in the Clerk of the Court Public Records.

This property is located in Commission District 4.

[Funding: Funds for incidental expenses associated with the recording of documents are available in an Engineering Escrow Account accessed by the Escambia County Clerk's Office.]

<p>Motion: Move the balance of the Budget/Finance Consent Agenda</p>
<p>For Information: The “balance” refers to Budget/Finance Consent Agenda Items 1 through 46, with the exception of Items 2, 11, 24, 25, 29, 30, 32, and 41, which were held for separate votes.</p>
<p>Made by: Commissioner Underhill</p>
<p>Seconded by: Commissioner Barry</p>
<p>Disposition: Carried unanimously</p>

MINUTES – OCTOBER 17, 2019

COUNTY ADMINISTRATOR'S REPORT – Continued

II. BUDGET/FINANCE CONSENT AGENDA – Continued

36. Recommendation: That the Board approve the utilization of the last of two possible one-year renewals, per the terms and conditions of PD 14-15.078, Fire Fighting Equipment Service for Various County Buildings, retroactive to October 8, 2019, between Escambia County and the Hiller Companies, Inc., d/b/a Hiller Systems, for an annual estimated amount of \$16,050. There is no change in price from the previous renewal.

[Funding:

Facilities Management: Fund 001, General Fund; Cost Center 310203, Facilities Maintenance; Object Codes 54601, Repairs and Maintenance, & 54401, Rentals and Leases - \$13,000;

Public Safety Department: Fund 001, General Fund; Cost Center 330206, Fire Department PD; Object Code 54601, Repairs and Maintenance - \$3,050; Total - \$16,050]

Motion: Move the balance of the Budget/Finance Consent Agenda
For Information: The “balance” refers to Budget/Finance Consent Agenda Items 1 through 46, with the exception of Items 2, 11, 24, 25, 29, 30, 32, and 41, which were held for separate votes.
Made by: Commissioner Underhill
Seconded by: Commissioner Barry
Disposition: Carried unanimously

37. Recommendation: That the Board rescind the award approved by the Board on September 5, 2019 (CAR II-19; AI-16701), Re-Solicit for Food Services at the Escambia County Emergency Operations Center.

[Funding: Fund 001, General Fund; Cost Center 330402, Emergency Management; Object Code 53101, Professional Services]

Motion: Move the balance of the Budget/Finance Consent Agenda
For Information: The “balance” refers to Budget/Finance Consent Agenda Items 1 through 46, with the exception of Items 2, 11, 24, 25, 29, 30, 32, and 41, which were held for separate votes.
Made by: Commissioner Underhill
Seconded by: Commissioner Barry
Disposition: Carried unanimously

MINUTES – OCTOBER 17, 2019

COUNTY ADMINISTRATOR'S REPORT – Continued

II. BUDGET/FINANCE CONSENT AGENDA – Continued

38. Recommendation: That the Board approve, and authorize the County Administrator to sign, the Agreement between Escambia County and Sigma Consulting Group, Inc., per the terms and conditions of PD 18-19.056, Design Services for Drainage Analysis, Pond Siting and Design for the Pensacola High School/Spring Street Retention Ponds, in the amount of \$159,595.

[Funding: Fund 352, LOST III, Cost Center 210107, Object Code 56301, Project 17EN3963]

Motion: Move the balance of the Budget/Finance Consent Agenda
For Information: The “balance” refers to Budget/Finance Consent Agenda Items 1 through 46, with the exception of Items 2, 11, 24, 25, 29, 30, 32, and 41, which were held for separate votes.
Made by: Commissioner Underhill
Seconded by: Commissioner Barry
Disposition: Carried unanimously

39. Recommendation: That the Board approve, and authorize the County Administrator to sign, the Agreement between Escambia County and Townes + Architects, P.A., per the terms and conditions of PD 18-19.050, A&E Services for M.C. Blanchard Judicial Building Main Entrance Modifications in the amount of \$48,875.

[Funding: Fund 353, LOST IV, Cost Center 410147, Object Code 56201, Project No. 19JS0759]

Motion: Move the balance of the Budget/Finance Consent Agenda
For Information: The “balance” refers to Budget/Finance Consent Agenda Items 1 through 46, with the exception of Items 2, 11, 24, 25, 29, 30, 32, and 41, which were held for separate votes.
Made by: Commissioner Underhill
Seconded by: Commissioner Barry
Disposition: Carried unanimously

MINUTES – OCTOBER 17, 2019

COUNTY ADMINISTRATOR'S REPORT – Continued

II. BUDGET/FINANCE CONSENT AGENDA – Continued

40. Recommendation: That the Board approve, and authorize the County Administrator to sign, the Agreement between Escambia County, Florida, and HDR Engineering, Inc., per the terms and conditions of PD 18-19.091, Design Services for Woodlands Subdivision Drainage Improvement Project for Joy Jones, P.E., Engineering Department Director, in the amount of \$192,490.24 for basic design services, and \$107,148.06 for optional/allowance for complete design, for a lump sum amount of \$299,638.30.

[Funding: Fund 353, LOST IV; Cost Center 210106, Transportation & Drainage, Object Code 56301, Improvements Other Than Buildings, Project #: 19EN0775]

Motion: Move the balance of the Budget/Finance Consent Agenda For Information: The “balance” refers to Budget/Finance Consent Agenda Items 1 through 46, with the exception of Items 2, 11, 24, 25, 29, 30, 32, and 41, which were held for separate votes.
Made by: Commissioner Underhill Seconded by: Commissioner Barry
Disposition: Carried unanimously

41. Recommendation: That the Board approve the Renewal of Services Contract with V. Keith Wells, P.A., and its board attorney, V. Keith Wells, based on the following terms:

- A. Contract terms beginning October 1, 2019, through September 30, 2020, in the amount of \$48,000;
- B. Payment in the amount of \$4,000 per month, with the first payment due in October, 2019; and
- C. Authorize the Department, in conjunction with the Office of Purchasing to issue a Purchase Order as required.

Keith Wells acts as the Merit Services Protection Board's attorney and provides legal and administrative functions for the Merit System Protection Board in lieu of billing an hourly rate in accordance with County Ordinance No. 2012-11.

Motion: Move to approve the P.O. (Purchase Order) for 3 months through 12/31/19 and the understanding that it would begin a month-to-month contract after that, and ask the Administrator to keep us all informed and to begin the process of putting it out to bid
Made by: Commissioner Barry Seconded by: Commissioner Underhill
Disposition: Carried unanimously
Speaker(s): V. Keith Wells

MINUTES – OCTOBER 17, 2019

COUNTY ADMINISTRATOR'S REPORT – Continued

II. BUDGET/FINANCE CONSENT AGENDA – Continued

42. Recommendation: That the Board, for Fiscal Year 2019/2020, approve the issuance of blanket and/or individual Purchase Orders, in excess of \$25,000, based upon previously awarded Contracts, Contractual Agreements, or annual requirements for the Corrections Department as follows:

	Vendor/Contractor	Amount	Contract Number
A	Northwest FL Legal Services Vendor Number 141832 Power of Attorney documents and additional civil legal services for inmates under the jurisdiction of the Escambia County Jail Fund: 111 (Detention/Jail Commissary) Cost Center: 290406 (Detention/Jail Commissary)	\$35,000	BCC Approved 8/15/19
B	Maxim Healthcare Services Vendor Number 131906 Medical Staffing Agency Fund: 001 (General) Cost Center: 290402 (Inmate Medical)	\$40,000	PD 14-15.67
C	Charles L. Hall Vendor Number 421147 GED/ABE Instructor Fund: 111 (Detention/Jail Commissary) Cost Center: 290406 (Detention/Jail Commissary)	\$36,000	Vendor Registry
D	Rayshell Fairley Vendor Number: 423308 GED/ABE Instructor Fund: 111 (Detention/Jail Commissary) Cost Center: 290406 (Detention/Jail Commissary)	\$36,000	Vendor Registry
E	Justified Incarcerated Ministries Vendor Number: 422508 Chaplain Services Fund: 111 (Detention/Jail Commissary) Cost Center: 290406 (Detention/Jail Commissary)	\$30,000	Vendor Registry

(Continued on Page 48)

MINUTES – OCTOBER 17, 2019

COUNTY ADMINISTRATOR'S REPORT – Continued

II. BUDGET/FINANCE CONSENT AGENDA – Continued

42. Continued...

F	New Vision Worship Center of NWFL, Inc. Vendor Number: 141510 Chaplain Services Fund: 111 (Detention/Jail Commissary) Cost Center: 290406 (Detention/Jail Commissary)	\$30,000	Vendor Registry
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<p>Motion: Move the balance of the Budget/Finance Consent Agenda For Information: The “balance” refers to Budget/Finance Consent Agenda Items 1 through 46, with the exception of Items 2, 11, 24, 25, 29, 30, 32, and 41, which were held for separate votes.</p>
<p>Made by: Commissioner Underhill Seconded by: Commissioner Barry</p>
<p>Disposition: Carried unanimously</p>

43. Recommendation: That the Board, for Fiscal Year 2019/2020, approve the issuance of blanket and/or individual Purchase Orders, in excess of \$25,000, based upon previously awarded Contracts, Contractual Agreements, or annual requirements for the Corrections Department, as follows:

	Vendor/Contractor	Amount	Contract Number
A	Galls, LLC Vendor: 070290 Officer Uniforms Fund: 175 (Transportation Trust) Cost Center: 290202 (Care and Custody)	\$30,000	PD 18-19.048
B	Supreme Paper Supplies, Inc. Vendor: 196295 Operating Supplies Fund: 175 (Transportation Trust) Cost Center: 290202 (Care and Custody)	\$29,000	PD 18-19.041

(Continued on Page 49)

MINUTES – OCTOBER 17, 2019

COUNTY ADMINISTRATOR'S REPORT – Continued

II. BUDGET/FINANCE CONSENT AGENDA – Continued

43. Continued...

C	School District of Escambia County Revenue Department Vendor: 051507 Inmate Welding Instructor Fund: 175 (Transportation Trust) Cost Center: 290205 (Care and Custody)	\$32,840	Blanket PO
D	Office Depot, Inc. Vendor: 150112 Office Supplies Fund: 001 (General Funds) Cost Center: 290401 (Detention)	\$30,000	Blanket PO
E	Quill, Inc. Vendor: 180125 Office Supplies Fund: 001 (General Funds) Cost Center: 290401 (Detention)	\$30,000	Blanket PO

<p>Motion: Move the balance of the Budget/Finance Consent Agenda For Information: The “balance” refers to Budget/Finance Consent Agenda Items 1 through 46, with the exception of Items 2, 11, 24, 25, 29, 30, 32, and 41, which were held for separate votes.</p>
<p>Made by: Commissioner Underhill Seconded by: Commissioner Barry</p>
<p>Disposition: Carried unanimously</p>

MINUTES – OCTOBER 17, 2019

COUNTY ADMINISTRATOR'S REPORT – Continued

II. BUDGET/FINANCE CONSENT AGENDA – Continued

44. Recommendation: That the Board take the following action concerning the Contract Award for Community Development Block Grant (CDBG) Rehabilitation for 3076 Woodbury Circle:

- A. Ratify the signature of the County Administrator on the CDBG Housing Rehabilitation Assistance Program Agreement between Escambia County; McDELT, LLC, Contractor; and Edlene F. Williams, homeowner; per the terms and conditions of C-R-2019-5, NED CDBG Single Family Housing Repair Project for Edlene F. Williams for \$48,750, for rehabilitation of 3076 Woodbury Circle; and
- B. Authorize the issuance of a Purchase Order.

[Funding: Fund 129/2016 CDBG Rehab, Cost Center 370227]

<p>Motion: Move the balance of the Budget/Finance Consent Agenda For Information: The “balance” refers to Budget/Finance Consent Agenda Items 1 through 46, with the exception of Items 2, 11, 24, 25, 29, 30, 32, and 41, which were held for separate votes.</p>
<p>Made by: Commissioner Underhill Seconded by: Commissioner Barry</p>
<p>Disposition: Carried unanimously</p>

45. Recommendation: That the Board take the following action concerning the Application for support of a prison rape elimination program for Escambia County Corrections, in the amount of \$26,450:

- A. Approve the Application for Funding Assistance regarding the Florida Department of Law Enforcement Prison Rape Elimination Act Program (PREA), requesting \$26,450. The PREA program does not require matching funds. The Subgrant will be utilized to support processes that leverage technology to improve efforts to prevent, detect, and respond to sexual abuse (e.g., incident mapping technologies to identify locations within confinement facilities where inmates/residents/detainees and staff members are vulnerable and taking steps to mitigate these vulnerabilities) and plans to purchase equipment and/or supplies that are necessary to prevent, detect, or respond to sexual abuse within Escambia County Corrections;
- B. Authorize the Chairman to execute the Lobbying, Debarment and Drug Free Workplace Certification as part of the Grant Application; and

(Continued on Page 51)

MINUTES – OCTOBER 17, 2019

COUNTY ADMINISTRATOR'S REPORT – Continued

II. BUDGET/FINANCE CONSENT AGENDA – Continued

45. Continued...

- C. Authorize the Chief of Corrections to execute the SAM capabilities and compliance questionnaire and file the Application and other related documents as required by the FDLE.

Motion: Move the balance of the Budget/Finance Consent Agenda For Information: The “balance” refers to Budget/Finance Consent Agenda Items 1 through 46, with the exception of Items 2, 11, 24, 25, 29, 30, 32, and 41, which were held for separate votes.
Made by: Commissioner Underhill Seconded by: Commissioner Barry
Disposition: Carried unanimously

46. Recommendation: That the Board approve the Funding Allocation of \$500 from Commissioner Lumon May’s Discretionary Fund to sponsor the Community Health Northwest Florida Cancer Awareness Event.

[Funding: Fund 001, Discretionary Money, Cost Center 110101, Object Code 58201]

Motion: Move the balance of the Budget/Finance Consent Agenda For Information: The “balance” refers to Budget/Finance Consent Agenda Items 1 through 46, with the exception of Items 2, 11, 24, 25, 29, 30, 32, and 41, which were held for separate votes.
Made by: Commissioner Underhill Seconded by: Commissioner Barry
Disposition: Carried unanimously

COUNTY ADMINISTRATOR'S REPORT – Continued

III. FOR DISCUSSION

1. Recommendation: That the Board approve the following allocations of Law Enforcement Trust (LET) Funds, per the requirements of F.S. 932.7055(5), for Outside Agency partners in Escambia County for Fiscal Year 2019/2020:
 - A. Gulf Coast Kid's House, in the amount of \$25,000;
 - B. Veterans Memorial Park Foundation of Pensacola, Inc., in the amount of \$5,000;
 - C. Beulah Elementary PTA, in the amount of \$400;
 - D. Waterfront Rescue Mission, Inc., in the amount of \$5,000;
 - E. Greater Pensacola Junior Golf Association, Inc., in the amount of \$5,000;
 - F. Pensacola Sports, in the amount of \$10,000;
 - G. Onbikes Pensacola, Inc., in the amount of \$2,500; and
 - H. Gulf Coast Crime Stoppers, in the amount of \$18,000.

Upon approval of these funding allocations, the Sheriff's Office will process all appropriate paperwork and submit for payment from LET Funds to the Escambia Clerk of the Circuit Court and Comptroller.

[Funding Source: Fund 121, Law Enforcement Trust Fund, Cost Center 540103, Aids to Private Organizations 58201]

Motion: Move Item 1, sub-items A through H, in the affirmative
Made by: Commissioner Underhill
Seconded by: Commissioner Bergosh
Disposition: Carried unanimously
Speaker(s): Melissa Pino

2. Recommendation: That the Board appoint James J. Reeves to the Tourist Development Council (TDC), for a four-year term, effective October 17, 2019, through October 16, 2023, to serve as a "Hotel/Motel Industry" appointee.

A General Alert was posted on the County's website from September 20, 2019, through October 4, 2019, to seek residents interested in volunteering to be considered for an appointment as a "Hotel/Motel Industry" appointee on the TDC. Mr. Reeves was the only citizen who expressed an interest in serving.

Motion: Move the Item in the affirmative
Made by: Commissioner Bergosh
Seconded by: Commissioner Bender
Disposition: Carried unanimously

MINUTES – OCTOBER 17, 2019

COUNTY ADMINISTRATOR'S REPORT – Continued

III. FOR DISCUSSION – Continued

3. Recommendation: That the Board consider potential enhancements and additions to the existing Lexington Terrace Park. Enhancements to be reviewed and considered may include, but are not limited to, a dirt bike racing track, a public-accessible bike path area, and a disc golf course.

For Information: The Board provided positive feedback regarding the request from Michael Rhodes, Parks and Recreation Director, to move forward with looking for funding sources for the project.
Disposition: No action taken
Speaker(s): Ryan Bunch, Joseph J. Robinson, and Larry Downs, Jr.

4. Recommendation: That the Board approve, and authorize the County Administrator to sign, the Local Government Verification of Contribution Loan Form in support of the Local Government Area of Opportunity for RFA 2019-113 Housing Credit Financing for Affordable Housing Developments Located in Medium and Small Counties for Leah Gardens, in the amount of \$354,000.

[Funding: Escambia County Housing Finance Authority]

Motion: Move the Item in the affirmative
Made by: Commissioner Underhill
Seconded by: Commissioner Bender
Disposition: Carried unanimously

MINUTES – OCTOBER 17, 2019

COUNTY ADMINISTRATOR'S REPORT – Continued

III. FOR DISCUSSION – Continued

5. Recommendation: The following positions are provided for your [the Board's] consideration:

- A. That the Board confirm the hiring of Ms. Jana Still as the Human Resources Department Director, with an annual salary of \$85,883.20 per year, up to \$3,000 for moving and relocation, and a \$400 monthly vehicle allowance, effective Wednesday, November 6, 2019. This position is currently budgeted in the Fiscal Year 2019-2020; and
- B. That the Board be aware of the reinstatement of the position of Emergency Medical Services Manager. This position was eliminated in the 2019-2020 Budget, and this request is a funding neutral request. A vacant position is being eliminated to offset any costs associated with the reinstatement.

[Funding: Fund 001, General Fund, Cost Center 150101, Object Code 51201 (HR); Fund 408, EMS Fund, Cost Center 330302, Object Code 51201 (EMS)]

Motion: Move the Item, A and B
Made by: Commissioner Barry
Seconded by: Commissioner Bender
Disposition: Carried unanimously

6. Recommendation: That the Board take the following action:

- A. Approve the State Aid to Libraries Grant Agreement between the State of Florida, Department of State, and the Escambia County Board of County Commissioners (BCC), for and on behalf of West Florida Public Library System;
- B. Authorize the Chairman of the BCC to sign the Agreement with Section (37) Mandated Conditions, that "This Agreement shall be construed, performed and enforced in all respects in accordance with the laws and rules of Florida. Venue of location for any legal action arising under this Agreement will be Leon County, Florida";
- C. Authorize the Clerk of the Courts to sign the Agreement; and

(Continued on Page 55)

MINUTES – OCTOBER 17, 2019

COUNTY ADMINISTRATOR'S REPORT – Continued

III. FOR DISCUSSION – Continued

6. Continued...

D. Approve and authorize the Chairman to sign the Florida Department of State Division of Library and Information Services State to Libraries Grant Application Certification of Hours, Free Library Service and Access to Materials, which certifies the following statements are true for West Florida Public Libraries from October 1, 2017, through June 30, 2020:

1. Provides free library service, including loaning materials available for circulation free of charge and providing reference and information services free of charge;
2. Provides access to materials, information and services for all residents of the area served; and
3. Has at least one library, branch library, or member library open 40 hours or more each week (excluding holidays; between Sunday through Saturday, on a schedule determined by the library system).

[Funding: The State Aid to Libraries Program provides annual funding to eligible recipients for the operation and maintenance of public libraries. The funds will be included in the Fiscal Year 2019/2020 Annual Budget for the West Florida Public Libraries when received.]

Motion: Move Item 6, A, B, C, and D
Made by: Commissioner Underhill
Seconded by: Commissioner Barry
Disposition: Carried unanimously

7. Recommendation: That the Board accept the information report regarding Natural Resources Management Department environmental monitoring in Escambia County.

For Information: Natural Resources Management Director Chips Kirschenfeld, along with Tim Day, Environmental Programs Manager, and Brent Wipf, Water Quality and Land Management Division Manager, provided the Board with an update of monitoring activities performed by the Natural Resource Management Department.
Disposition: No action taken

MINUTES – OCTOBER 17, 2019

COUNTY ATTORNEY’S REPORT – Alison Rogers, County Attorney

I. FOR DISCUSSION

1. Recommendation: That the Board discuss the SRIA's proposal regarding eScooters and determine whether to schedule a public hearing on December 5, 2019, at 5:33 p.m. to consider an ordinance regulating micromobility devices.

Motion: Move to schedule a Public Hearing on December 5 th at 5:33 and also for the County Attorney’s Office to review said Ordinance
Made by: Commissioner Bender
Seconded by: Commissioner Underhill
Disposition: Carried unanimously

ITEMS ADDED TO THE AGENDA – COMMISSIONER LUMON J. MAY

1. Recommendation: That the Board approve the Funding Allocation of \$250.00 from Commissioner Lumon J. May’s Discretionary Fund to sponsor The American Legion Auxiliary Golf Tournament.

[Funding: Fund 001, Discretionary Money, Cost Center 110101, Object Code 58201]

Motion: Move your [the Chairman’s] discretionary add-on of \$250 to the American Legion Golf Tournament
Made by: Commissioner Bender
Seconded by: Commissioner Bergosh
Disposition: Carried unanimously

ANNOUNCEMENTS

County Administrator Gilley advised the Board that Memorandums of Understanding regarding the three percent salary increase have been signed by the majority of the collective bargaining units, except for the ATU, and there was a hard deadline to get them in to the Clerk’s Office for payroll. She also thanked staff for preparing the presentation on environmental monitoring and advised that dignitaries were in town last week from the DEP, EPA, and the RESTORE council, and were impressed with the projects being funded, the management of water quality, and the management of the coastline in our area.

John Dosh, Emergency Manager and Interim Public Safety Director, gave a brief update on Potential Tropical Cyclone Sixteen, advised that evacuations are not anticipated, the storm is expected to remain at tropical storm status, and impacts to the area include the potential for rain and wind gusts.

MINUTES – OCTOBER 17, 2019

ADJOURNMENT

There being no further business to come before the Board, Chairman May declared the Regular Meeting of the Board of County Commissioners adjourned at 1:07 p.m.

BOARD OF COUNTY COMMISSIONERS
ESCAMBIA COUNTY, FLORIDA

By: _____
Lumon J. May, Chairman

ATTEST:

Pam Childers
Clerk of the Circuit Court & Comptroller

Deputy Clerk

Approved: November 7, 2019