

**MINUTES OF THE REGULAR MEETING OF  
THE ESCAMBIA COUNTY BOARD OF COUNTY COMMISSIONERS**

**JANUARY 23, 2020**

Present: Commissioner Steven L. Barry, Chairman, District 5  
Commissioner Robert D. Bender, Vice Chairman, District 4  
Commissioner Jeffrey W. Bergosh, District 1  
Commissioner Lumon J. May, District 3  
Commissioner Douglas B. Underhill, District 2  
Janice Gilley, County Administrator  
Codey Leigh, General Counsel, Clerk and Comptroller's Office  
Alison Rogers, County Attorney  
DeLana Allen-Busbee, Administrative Specialist, Clerk and Comptroller's Office  
Krykyt Fisher, Office Assistant III, Clerk and Comptroller's Office  
Shamara Jernigan, Agenda Program Coordinator, County Administrator's Office

Location: Ernie Lee Magaha Government Building, Board Chambers, First Floor  
221 Palafox Place, Pensacola, Florida

Minutes prepared by: Krykyt Fisher

**REGULAR BCC AGENDA**

1. Call to Order

Chairman Barry called the Regular Meeting of the Board of County Commissioners to order at 9:19 a.m.

2. Invocation

Minister Clinton Powell delivered the invocation.

3. Pledge of Allegiance to the Flag

Commissioner Barry led the Pledge of Allegiance to the Flag.

MINUTES – JANUARY 23, 2020

REGULAR BCC AGENDA – Continued

4. Recommendation: That the Board adopt the agenda as prepared (or duly amended).

<b>Motion:</b> So moved
<b>Made by:</b> Commissioner Bergosh
<b>Seconded by:</b> Commissioner Underhill
<b>Disposition:</b> Carried unanimously

5. Commissioners' Forum:

- A. District 3 – Commissioner Underhill provided comments;
- B. District 2 – Commissioner May provided comments;
- C. District 1 – Commissioner Bergosh provided comments;
- D. District 4 – Commissioner Bender provided comments; and
- E. District 5 – Commissioner Barry provided comments.

FOR INFORMATION: Commissioner Bergosh and Commissioner Barry provided handouts, which are filed with documents pertaining to this meeting.

6. Recommendation: That the Board recognize, with a pin and certificate, Patrick T. Johnson, Waste Services Department Director, for his dedication in 35 years of services to Escambia County.

<b>Disposition:</b> No action taken
<b>Speaker(s):</b> Patrick T. Johnson

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REGULAR BCC AGENDA – Continued

7. Recommendation: That the Board waive the reading of the legal advertisement(s) and accept, for filing with the Board’s Minutes, the certified affidavit(s) establishing proof of publication for the Public Hearing(s) on the agenda, and the Board of County Commissioners – Escambia County, Florida, Meeting Schedule:
- A. The 9:01 a.m. Public Hearing, advertised in the *Pensacola News Journal* on January 9, 2020, for consideration of adopting an Ordinance creating the Graystone Estates Phase Two Subdivision Street Lighting Municipal Service Benefit Unit;
  - B. The *Board of County Commissioners – Escambia County, Florida, Meeting Schedule January 20 – January 24, 2020*, as published in the *Pensacola News Journal* on January 18, 2020.

<b>Motion:</b> So moved
<b>Made by:</b> Commissioner May
<b>Seconded by:</b> Commissioner Underhill
<b>Disposition:</b> Carried unanimously

8. Recommendation: That the Board, at the 9:01 a.m. Public Hearing, adopt and authorize the Chairman to sign the Ordinance [Number 2020-3] creating the Graystone Estates Phase Two Subdivision Street Lighting Municipal Services Benefit Unit (MSBU), and all related documents, and make the following findings of fact:
- A. Lots in the District are specially benefited since street lighting not only increases the market value of an individual lot, but also increases safety in the District surrounding individual lots, and the ability of lot owners to use their individual lots after dark;
  - B. The benefit from improved street lighting varies according to the relative size of the affected lots. Residential lots benefit from improved street lighting uniformly because of the small variation in size throughout the District;
  - C. The non-ad valorem special assessments levied represent a fair and reasonable apportionment of the cost of the special benefit received by each lot, and do not represent a fair share of the cost of general governmental service provided to residents in the unincorporated areas of Escambia County; and
  - D. Lots which do not receive a special benefit have been and shall be excluded from the non-ad valorem special assessment for street lighting.

<b>Motion:</b> Move the item
<b>Made by:</b> Commissioner May
<b>Seconded by:</b> Commissioner Bergosh
<b>Disposition:</b> Carried unanimously
<b>Speaker(s):</b> None

**CLERK & COMPTROLLER’S REPORT** – Honorable Pam Childers, Clerk of the Circuit Court and Comptroller

**I. CONSENT AGENDA**

1. **Recommendation:** That the Board accept, for filing with the Board’s Minutes, the Investment Portfolio Summary Report for the month ended November 30, 2019, as required by Ordinance Number 95-13; on November 30, 2019, the portfolio market value was \$308,211,135 and portfolio earnings totaled \$412,809 for the month. The short term portfolio achieved a yield of 2.01%. The long-term CORE portfolio achieved a yield of 1.69%.

<b>Motion:</b> Move the Clerk’s Report Items 1, 2, 3, and 4
<b>Made by:</b> Commissioner Underhill
<b>Seconded by:</b> Commissioner May
<b>Disposition:</b> Carried unanimously

2. **Recommendation:** That the Board accept, for filing with the Board’s Minutes, the Tourist Development Tax (TDT) Collections Data for the November 2019 returns received in December 2019, as prepared by the Finance Department of the Clerk and Comptroller’s Office; this is the third month of collections for the Fiscal Year 2020; total collections for the month of November 2019 returns was \$529,256.69; this is a 7.00% decrease from November 2018 returns; total collections year to date are 2.15% less than the comparable time frame in Fiscal Year 2019.

<b>Motion:</b> Move the Clerk’s Report Items 1, 2, 3, and 4
<b>Made by:</b> Commissioner Underhill
<b>Seconded by:</b> Commissioner May
<b>Disposition:</b> Carried unanimously

3. **Recommendation:** That the Board approve Records Disposition Document No. 699, for disposition of Board of County Commissioners’ Records, Item 32, Minutes: Official Meetings, for the period of June 1, 2019, through August 31, 2019, in accordance with State Retention Schedule GS1, since the permanent records have been digitally imaged.

<b>Motion:</b> Move the Clerk’s Report Items 1, 2, 3, and 4
<b>Made by:</b> Commissioner Underhill
<b>Seconded by:</b> Commissioner May
<b>Disposition:</b> Carried unanimously

MINUTES – JANUARY 23, 2020

CLERK AND COMPTROLLER'S REPORT – Continued

I. CONSENT AGENDA – Continued

4. Recommendation: That the Board take the following action concerning Minutes and Reports prepared by the Clerk to the Board's Office:
  - A. Accept, for filing with the Board's Minutes, the Reports of the Agenda Work Session and the Gary Sansing Public Forum held January 7, 2020;
  - B. Approve the Minutes of the Regular BCC Meeting held January 7, 2020; and,
  - C. Approve the Minutes of the Attorney-Client Session held January 16, 2020.

<b>Motion:</b> Move the Clerk's Report Items 1, 2, 3, and 4
<b>Made by:</b> Commissioner Underhill
<b>Seconded by:</b> Commissioner May
<b>Disposition:</b> Carried unanimously

COUNTY ADMINISTRATOR'S REPORT – Janice Gilley, County Administrator

I. TECHNICAL/PUBLIC SERVICE CONSENT AGENDA

1. Recommendation: That the Board approve the Request for Disposition of Property Form for the Clerk and Comptroller's Office, for property which is to be auctioned or properly disposed of, all which is described and listed on the form with the Agency and reason stated.

<b>Motion:</b> Move the balance in the affirmative
<b>For information:</b> The "balance" refers to Technical/Public Service Consent Agenda Items 1 through 7, with the exception of Item 4 which was held for a separate vote.
<b>Made by:</b> Commissioner Underhill
<b>Seconded by:</b> Commissioner Bergosh
<b>Disposition:</b> Carried unanimously

2. Recommendation: That the Board approve the Request for Disposition of Property Form for the Clerk and Comptroller's Office for all of the equipment, which is described and listed on the Request Form, with reason for disposition stated. The item is to be auctioned as surplus or disposed of properly.

<b>Motion:</b> Move the balance in the affirmative
<b>For information:</b> The "balance" refers to Technical/Public Service Consent Agenda Items 1 through 7, with the exception of Item 4 which was held for a separate vote.
<b>Made by:</b> Commissioner Underhill
<b>Seconded by:</b> Commissioner Bergosh
<b>Disposition:</b> Carried unanimously

MINUTES – JANUARY 23, 2020

COUNTY ADMINISTRATOR'S REPORT – Continued

I. TECHNICAL/PUBLIC SERVICE CONSENT AGENDA – Continued

3. Recommendation: That the Board approve and authorize the Chairman or Vice Chairman to sign the 2019 Florida Department of Environmental Protection Voluntary Cleanup Tax Credit Application and Affidavit for County-owned property at 603 West Romana Street.

[Funding Source: In the event of monetary gain, funds will be deposited in Fund 129, CDBG HUD Entitlement.]

<b>Motion:</b> Move the balance in the affirmative
<b>For information:</b> The “balance” refers to Technical/Public Service Consent Agenda Items 1 through 7, with the exception of Item 4 which was held for a separate vote.
<b>Made by:</b> Commissioner Underhill
<b>Seconded by:</b> Commissioner Bergosh
<b>Disposition:</b> Carried unanimously

4. Recommendation: That the Board take the following action concerning a Certificate of Public Convenience and Necessity:
- A. Approve the issuance of a Certificate of Public Convenience and Necessity for provision of Advanced Life Support and/or Basic Life Support Air services in Escambia County, with noted limitations, Med-Trans Corporation d/b/a ShandsCair, effective January 23, 2020, through December 31, 2020; and
- B. Authorize the Chairman to execute the Certificate of Public Convenience and Necessity for the Agency.

<b>Motion:</b> So moved
<b>Made by:</b> Commissioner May
<b>Seconded by:</b> Commissioner Underhill
<b>Disposition:</b> Carried unanimously
<b>Speaker(s):</b> Melissa Pino

MINUTES – JANUARY 23, 2020

COUNTY ADMINISTRATOR'S REPORT – Continued

I. TECHNICAL/PUBLIC SERVICE CONSENT AGENDA – Continued

5. Recommendation: That the Board take the following action concerning the Transit Award Management Systems (TrAMS) Memo:

A. Approve and authorize the Chairman to sign the Designation of Signature Authority for the TrAMS memo; and

B. Authorize the Chairman to obtain a Personal Identification Number (PIN) so that the Chairman, on behalf of Escambia County, Florida, can file and execute Applications and documents required for Federal Transit Administration (FTA) Grants.

<b>Motion:</b> Move the balance in the affirmative
<b>For information:</b> The “balance” refers to Technical/Public Service Consent Agenda Items 1 through 7, with the exception of Item 4 which was held for a separate vote.
<b>Made by:</b> Commissioner Underhill
<b>Seconded by:</b> Commissioner Bergosh
<b>Disposition:</b> Carried unanimously

6. Recommendation: That the Board authorize the scheduling of a Public Hearing on February 6, 2020, at 5:31 p.m., to amend the Fiscal Year 2019/2020 Budget to include the fund balance carry-forwards.

<b>Motion:</b> Move the balance in the affirmative
<b>For information:</b> The “balance” refers to Technical/Public Service Consent Agenda Items 1 through 7, with the exception of Item 4 which was held for a separate vote.
<b>Made by:</b> Commissioner Underhill
<b>Seconded by:</b> Commissioner Bergosh
<b>Disposition:</b> Carried unanimously

7. Recommendation: That the Board confirm and acknowledge, for the Board's Official Record, the appointment of Commissioner Lumon May to the Council on Aging by the Council on Aging Board of Directors at their December 12, 2019, Annual Board Meeting. Commissioner May's new two-year term is effective December 2019 to December 2021.

<b>Motion:</b> Move the balance in the affirmative
<b>For information:</b> The “balance” refers to Technical/Public Service Consent Agenda Items 1 through 7, with the exception of Item 4 which was held for a separate vote.
<b>Made by:</b> Commissioner Underhill
<b>Seconded by:</b> Commissioner Bergosh
<b>Disposition:</b> Carried unanimously

COUNTY ADMINISTRATOR'S REPORT – Continued

**II. BUDGET/FINANCE CONSENT AGENDA**

1. **Recommendation:** That the Board approve and authorize the County Administrator to sign the Agreement between Escambia County, Florida, and PC Specialists, Inc., D/B/A Technology Integration Group, per the terms and conditions of PD 15-16.009, Support and Maintenance Services for Cisco SMARTnet, with an updated annual fee of \$100,978, for a period of 12 months. This will be the last year of a 5-year Agreement that started in November of 2015.

[Funding: Fund 001, General, Cost Center 270102, Object Code 54601]

<b>Motion:</b> Move we drop Item 1
<b>Made by:</b> Commissioner Underhill
<b>Seconded by:</b> Commissioner Bender
<b>Disposition:</b> Carried 4-0, with Commissioner May temporarily out of Board Chambers

2. **Recommendation:** That the Board take the following action concerning the Resolution [R2020-6] authorizing the Contract between the Escambia County Board of County Commissioners and the State of Florida, Department of Health for Operation of the Escambia County Health Department, Contract Year 2019-2020:
  - A. Adopt, as allowed by Florida Statutes, Chapter 154, the Resolution entitled, "A Resolution Authorizing a Contract Between the Escambia County Board of County Commissioners and the State of Florida, Department of Health, Escambia County Health Department for the Provision of Certain Medical Services, Providing for an Effective Date," for the Contract year of October 1, 2019, through September 30, 2020; and
  - B. Authorize the Chairman to sign the Resolution and the Contract.

<b>Motion:</b> Move the item in the affirmative
<b>Made by:</b> Commissioner Underhill
<b>Seconded by:</b> Commissioner Bergosh
<b>Disposition:</b> Carried unanimously



MINUTES – JANUARY 23, 2020

COUNTY ADMINISTRATOR'S REPORT – Continued

II. BUDGET/FINANCE CONSENT AGENDA – Continued

3. Recommendation: That the Board Board take the following action concerning the Contract for the Cox Business Commercial Services Agreement for Brentwood Park, located at 500 Palafox Parkway and Westernmark Park, located at 4334 Erress Boulevard:

A. Approve the Cox Business Commercial Services Agreement including Exhibit A for internet services and wireless capabilities for security surveillance cameras at both Brentwood Park and Westernmark Park, in the amount of \$8,976, plus one-time activation & setup fee of \$1,050; and

B. Authorize the County Administrator or designee to sign the Cox Business Commercial Services Agreement for a full term of five years, and thereafter from year-to-year until terminated by notice to either party.

Project located in District 3.

[Funding: Fund, 151, CRA Oakfield Palafox TIF, Cost Center 370115]

<b>Motion:</b> Move the item
<b>Made by:</b> Commissioner May
<b>Seconded by:</b> Commissioner Underhill
<b>Disposition:</b> Carried unanimously

4. Recommendation: That the Board take the following action concerning the Contract Award for State Housing Initiatives Partnership (SHIP) Housing Rehabilitation Services for 1029 Webster Drive:

A. Authorize the County Administrator to sign the SHIP Housing Rehabilitation Services Program Agreement between Escambia County, Florida; David H. Griffin Enterprises, LLC, Contractor; and Franklin and Judy Clark, Owners; per the terms and conditions of S-R-2020-3, NED SHIP Housing Repair for 1029 Webster Drive, for \$28,850; and

B. Authorize the issuance of a Purchase Order.

[Funding: Fund 120/2018 SHIP, Cost Center 370205]

<b>Motion:</b> Move the item in the affirmative A and B
<b>Made by:</b> Commissioner Bergosh
<b>Seconded by:</b> Commissioner Underhill
<b>Disposition:</b> Carried unanimously

MINUTES – JANUARY 23, 2020

COUNTY ADMINISTRATOR'S REPORT – Continued

II. BUDGET/FINANCE CONSENT AGENDA – Continued

5. Recommendation: That the Board, for Fiscal Year 2019/2020, approve the issuance of blanket and/or individual Purchase Orders, in excess of \$25,000, based upon previously-awarded Contracts, Contractual Agreements, or annual requirements as provided, for the Waste Services Department as follows:

<b>Vendor/Contractor</b>	<b>Amount</b>	<b>Contract Number</b>
1. Innovative Waste Consulting Services, LLC Vendor No: 100699 Continuing Professional Services - Environmental Compliance; Sanitary Engineers Fund 401 Solid Waste Fund Cost Center: 230304 (EEQ) Cost Center: 230306 (Recycling) Cost Center: 230308 (Gas to Energy) Cost Center: 230314 (Operations) Cost Center: 230315 (Projects) Amount: \$240,000	\$465,000	PD 02-03.079 Board approval 10/02/2003.
2. Stearns, Conrad & Schmidt Consultants Vendor No: 190025 Continuing Professional Services - Environmental Compliance; Sanitary Engineers Fund 401, Solid Waste Cost Center: 230304 (EEQ) Cost Center: 230306 (Recycling) Cost Center: 230307 (Transfer Station) Cost Center: 230308 (Gas to Energy) Cost Center: 230309 (Closed Landfills) Cost Center: 230314 (Operations) Cost Center: 230315 (Projects) Cost Center: 230316 (Saufley Landfill) Amount: \$120,000		

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COUNTY ADMINISTRATOR'S REPORT – Continued

II. BUDGET/FINANCE CONSENT AGENDA – Continued

5. Continued...

<b>Vendor/Contractor</b>	<b>Amount</b>	<b>Contract Number</b>
3. Geosyntec Consultants, Inc. Vendor No: 071236 Continuing Professional Services - Environmental Compliance; Sanitary Engineers Fund 401, Solid Waste Cost Center: 230304 (EEQ) Cost Center: 230306 (Recycling) Cost Center: 230307 (Transfer Station) Cost Center: 230308 (Gas to Energy) Cost Center: 230309 (Closed Landfills) Cost Center: 230314 (Operations) Cost Center: 230315 (Projects) Cost Center: 230316 (Saufley Landfill) Amount: \$105,000		

<b>Motion:</b> Move the item in the affirmative
<b>Made by:</b> Commissioner Underhill
<b>Seconded by:</b> Commissioner May
<b>Disposition:</b> Carried unanimously

6. Recommendation: That the Board authorize the issuance of a Purchase Order to Hondo Enterprises Inc., of DeFuniak Springs, Florida, in the amount of \$49,000, for the removal of the 39-foot shrimp boat "Bay Tiger" that sank in Pensacola Bay on December 9, 2019.

[Funding Source: Fund 110, Other Grants and Projects, Cost Center 220339, Derelict Vessels Grant, or other funding source as determined by the Budget Office. This Agreement does not require local matching funds]

<b>Motion:</b> Move the item in the affirmative
<b>For information:</b> The Board discussed asking the County Administrator to send correspondence to the State Attorney's office articulating the cost of removing derelict vessels to Escambia County and its citizens, as well as adopting a policy that gives a narrative to the recovery of assets from people who have scuttled vessels if there is any possible way to do so.
<b>Made by:</b> Commissioner Underhill
<b>Seconded by:</b> Commissioner Bender
<b>Disposition:</b> Carried unanimously

MINUTES – JANUARY 23, 2020

COUNTY ADMINISTRATOR'S REPORT – Continued

II. BUDGET/FINANCE CONSENT AGENDA – Continued

7. Recommendation: That the Board take the following action:

- A. Adopt and authorize the Chairman to sign a Resolution [R2020-7] authorizing the lease of real property to Community Action Program Committee, Inc.; and
- B. Approve and authorize the Chairman to sign a Lease Agreement between Escambia County and Community Action Program Committee, Inc., for property located at 292 Muscogee Road, Pensacola, Florida, 32533.

Rent is to be paid to the County in the amount of \$1.00 per year.

<b>Motion:</b> Move the item in the affirmative
<b>Made by:</b> Commissioner Underhill
<b>Seconded by:</b> Commissioner Bender
<b>Disposition:</b> Carried unanimously

8. Recommendation: That the Board approve the payment to the County's General Lines Agent, USI Insurance Services, LLC, in the amount of \$308,998.74, to provide commercial property insurance through VFIS, a division of Glatfelter Insurance Group, for the Fire Department property, vehicles, and equipment for the period of January 1, 2020, through December 31, 2020. The Statutory Death and Accident and Health Policies renew separately with individual premiums under \$50,000.

Vendor Contractor	Amount	Contract Number
USI Insurance Services LLC Vendor Number: 422228 Insurance Agent Fund 143 Cost Center 330206, Object Code 54501	\$308,998.74	Board Approved Renewal: September 19, 2019 Contract Number PD 15-16.039

[Funding: Fund 143, Fire Services Fund, Cost Center 330206, Object Code 54501]

<b>Motion:</b> Move the item in the affirmative
<b>Made by:</b> Commissioner Underhill
<b>Seconded by:</b> Commissioner Bender
<b>Disposition:</b> Carried unanimously

MINUTES – JANUARY 23, 2020

COUNTY ADMINISTRATOR'S REPORT – Continued

II. BUDGET/FINANCE CONSENT AGENDA – Continued

9. Recommendation: That the Board take the following action concerning the State of Florida Department of Transportation (FDOT) Grant Application for Section 5310 funding and Federal Transit Administration (FTA) enhanced mobility of seniors and individuals with disabilities funding to be used by Escambia County for the purchase of four Americans with Disabilities Act of 1990 (ADA) Vehicles:

- A. Adopt the Resolution [R2020-8] authorizing Escambia County to apply for and accept certain Grant awards made by the Florida Department of Transportation (FDOT) and by the Federal Transit Administration (FTA) Act of 1964;
- B. Authorize the Chairman to execute the Resolution and all other required documents pertaining to acceptance and expenditure of Grant funds, including notification of funding and electronic document filing; and
- C. Authorize the Mass Transit Director to sign all Application documents and to submit the Application.

[Funding: Escambia County is required to provide a 10% match for Section 5310 Capital Awards (\$31,087). These funds will be included in the Mass Transit Department Fiscal Year 2020/2021 Budget]

<b>Motion:</b> Move the item in the affirmative A B and C
<b>Made by:</b> Commissioner Bergosh
<b>Seconded by:</b> Commissioner Bender
<b>Disposition:</b> Carried unanimously

10. Recommendation: That the Board take the following action concerning the State of Florida Department of Transportation (FDOT) Grant Application for USC Section 5311 funding (Federal Transit Administration [FTA] non Urbanized funding), to be used by Escambia County Mass Transit Department, for fixed route and paratransit transportation to and from the Rural / Non Urbanized area:

- A. Adopt the Resolution [R2020-9] authorizing Escambia County to apply for and accept certain Grant awards made by the Florida Department of Transportation (FDOT) and by the Federal Transit Administration (FTA) Act of 1964;
- B. Authorize the Chairman to execute the Resolution and all other required documents pertaining to acceptance and expenditure of Grant funds, including notification of funding and electronic document filing; and

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MINUTES – JANUARY 23, 2020

COUNTY ADMINISTRATOR'S REPORT – Continued

II. BUDGET/FINANCE CONSENT AGENDA – Continued

10. Continued...

C. Authorize the Mass Transit Director to sign all Application documents and to submit the Grant Application.

[Funding: Section 5311 funding requires a 50% match for operating costs for Rural areas. The other 50% is a reimbursement. These funds will be included in the Fiscal Year 2020/2021 Budget]

<b>Motion:</b> Move the item in the affirmative
<b>Made by:</b> Commissioner Underhill
<b>Seconded by:</b> Commissioner Bergosh
<b>Disposition:</b> Carried unanimously

11. Recommendation: That the Board, for Fiscal Year 2019/2020, ratify Purchase Order #201095, to be issued to Security Engineering for the purchase and installation of surveillance cameras and monitoring system at the Escambia County Animal Shelter:

<b>Vendor/Contractor</b>	<b>Amount</b>	<b>Reference Number</b>
Security Engineering Surveillance cameras and monitoring Vendor Number not yet available.  Fund/Cost Center: 001-250202-56401 Animal Services Machinery & Equip. Fund/Cost Center: 101R-250204-56401 Animal Services Machinery & Equip.	31,167.48    2,425.00	PO# 201095. PO not yet issued as it is being held for Board approval.

This PO has not been issued to the vendor; it is being held pending Board approval.

<b>Motion:</b> Move the item
<b>Made by:</b> Commissioner Underhill
<b>Seconded by:</b> Commissioner Bender
<b>Disposition:</b> Carried unanimously

MINUTES – JANUARY 23, 2020

COUNTY ADMINISTRATOR'S REPORT – Continued

II. BUDGET/FINANCE CONSENT AGENDA – Continued

12. Recommendation: That the Board, for Fiscal Year 2019/2020, approve the issuance of blanket and/or individual Purchase Orders, in excess of \$25,000, based upon previously awarded Contracts, Contractual Agreements, or annual requirements for Library Services as follows:

<b>Vendor/Contractor</b>	<b>Amount</b>	<b>Purchase Order #</b>
OCLC Online Computer Library Center, Inc. PO Box 714746 Cincinnati, OH 45271-4746 Vendor Number: 150081 Cataloging / Metadata and Interlibrary Loan Services  Fund: 113 Cost Center: 110501 Object Code: 55401	\$31,455.24	190335

<b>Motion:</b> Move the item
<b>Made by:</b> Commissioner Bergosh
<b>Seconded by:</b> Commissioner Underhill
<b>Disposition:</b> Carried unanimously

13. Recommendation: That the Board adopt the Resolution [R2020-10] approving Supplemental Budget Amendment #028, General Fund (001), in the amount of \$25,055, to recognize the Sheriff's off-duty officer, Auto repair, Public Records, Investigative costs, and Miscellaneous reimbursements/fees and to appropriate these funds back into the Sheriff's Administrative Budget to offset related operational expenses.

<b>Motion:</b> Move the item
<b>Made by:</b> Commissioner Underhill
<b>Seconded by:</b> Commissioner Bergosh
<b>Disposition:</b> Carried unanimously

MINUTES – JANUARY 23, 2020

COUNTY ADMINISTRATOR'S REPORT – Continued

II. BUDGET/FINANCE CONSENT AGENDA – Continued

14. Recommendation: That the Board adopt the Resolution [R2020-11] approving Supplemental Budget Amendment #033, Other Grants and Projects Fund (110), in the amount of \$50,738, to recognize the prior year's grant balance of the Department of Justice Edward Byrne Memorial Justice Assistance Grant (JAG 2017-DJ-BX-0830). The Escambia County Sheriff's Department will use these funds to support bike patrol activities in the Fiscal Year 2019/2020 Budget. The Escambia County Sheriff's Department was awarded the Department of Justice Edward Byrne Memorial Justice Grant (2017-DJ-BX-0830) on 07/26/2018 to support bike patrol activities.

<b>Motion:</b> Move the item
<b>Made by:</b> Commissioner Underhill
<b>Seconded by:</b> Commissioner Bender
<b>Disposition:</b> Carried unanimously

15. Recommendation: That the Board adopt the Resolution [R2020-12] approving Supplemental Budget Amendment #038, M and A State I Fund (106), in the amount of \$3,520, to recognize the difference in funding from the Florida Department of Agriculture and Consumer Services between what is budgeted in the current year (\$30,977) and the actual award (\$34,497) for mosquito control in Escambia County, and to appropriate these funds to be used for operating expenses.

<b>Motion:</b> Move the item in the affirmative
<b>Made by:</b> Commissioner Bergosh
<b>Seconded by:</b> Commissioner Bender
<b>Disposition:</b> Carried unanimously

16. Recommendation: That the Board take the following action concerning Firefighter Cancer Claims:
- A. Approve Chard Snyder & Associates, LLC, as the Third Party Administrator for claims processing relating to the Firefighter Cancer Program from July 1, 2019 - December 31, 2020;
  - B. Authorize the County Administrator to sign the Third Party Administrator Administrative Agreement S105 Health Reimbursement Arrangement Plan and the Escambia County Board of County Commissioners Health Reimbursement Arrangement Adoption Agreement with Chard Snyder & Associates, Inc.; and

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MINUTES – JANUARY 23, 2020

COUNTY ADMINISTRATOR'S REPORT – Continued

II. BUDGET/FINANCE CONSENT AGENDA – Continued

16. Continued...

C. Authorize the County Administrator to sign the Business Associate Agreement, upon Legal review.

[Funding Source: Fund 501, Internal Service Fund, Cost Center 150106, Object Code 59801]

<b>Motion:</b> Move A, B, and C in the affirmative
<b>Made by:</b> Commissioner Bender
<b>Seconded by:</b> Commissioner Bergosh
<b>Disposition:</b> Carried unanimously

17. Recommendation: That the Board take the following action concerning Group Medical Insurance:

A. Approve the Amendment to Administrative Services Agreement Exhibit "F", upon Legal review and sign-off, between Blue Cross and Blue Shield of Florida, INC. D/B/A Florida Blue and Escambia County Board of County Commissioners for Escambia County's Group Medical Insurance; and

B. Authorize the County Administrator to sign the Amendment to Administrative Services Agreement Exhibit "F" between Blue Cross and Blue Shield of Florida, INC. D/B/A Florida Blue and Escambia County Board of County Commissioners for Escambia County's Group Medical Insurance, upon Legal Review and sign-off.

[Funding Source: Fund 501, Internal Service Fund, Cost Center 140609, Object Code 54501]

<b>Motion:</b> Move the item A and B in the affirmative
<b>Made by:</b> Commissioner Bergosh
<b>Seconded by:</b> Commissioner Bender
<b>Disposition:</b> Carried unanimously

MINUTES – JANUARY 23, 2020

COUNTY ADMINISTRATOR'S REPORT – Continued

II. BUDGET/FINANCE CONSENT AGENDA – Continued

18. Recommendation: That the Board approve and authorize the County Administrator to sign a Revenue Agreement between Escambia County, Florida, and Keefe Commissary Network, LLC, for the Escambia County Jail, Work Release, and Work Annex, per the terms and conditions of PD 18-19.102, Inmate Commissary and Banking Services, for total on gross revenue of 51% as negotiated, with an effective date of April 1, 2020.

[Funding: Fund 111, Detention/Jail Commissary Fund; Revenue Account 342301; and Fund 175, Transportation Trust Fund; Revenue Account 342302]

Solicitation PD 18-19.102, Inmate Commissary and Banking Services was published via Vendor Registry on August 28, 2019, and was issued to 30 registrants representing 21 firms. The solicitation was viewed by 38 firms and downloaded by 26 firms. On October 15, 2019, four firms submitted bid responses.

<b>Motion:</b> Move to drop 18
<b>Made by:</b> Commissioner Bergosh
<b>Seconded by:</b> Commissioner Underhill
<b>Disposition:</b> Carried unanimously

19. Recommendation: That the Board approve and authorize the County Administrator to sign a Purchase Order for the purchase of two, 2020 Chevrolet Silverado trucks, to Pete Moore Chevrolet, Inc., in the amount of \$54,148, per the terms and conditions of PD 19-20.005, Two, Half-Ton Trucks w/Extended Cab & 4x4 for Solid Waste.

[Funding: Fund 401, Solid Waste Fund; Cost Center 230314, SWM Operations; Object Code 56401, Machinery & Equipment]

Specification PD 19-20.005, Two, Half-Ton Trucks w/Extended Cab & 4x4 for Solid Waste, was posted to Vendor Registry on November 22, 2019 and was sent to 44 registrants representing 30 firms. The solicitation was viewed by 20 firms and downloaded by 14.

<b>Motion:</b> Move in the affirmative
<b>Made by:</b> Commissioner Bender
<b>Seconded by:</b> Commissioner May
<b>Disposition:</b> Carried unanimously

MINUTES – JANUARY 23, 2020

COUNTY ADMINISTRATOR'S REPORT – Continued

II. BUDGET/FINANCE CONSENT AGENDA – Continued

20. Recommendation: That the Board authorize the County Administrator to sign a Purchase Order to Tractor & Equipment Company for the purchase of a 2020 Komatsu PC138USLC-11 Excavator, in the amount of \$141,900, per the terms, conditions and specifications of PD 19-20.006, Excavator for Solid Waste.

[Funding: Fund 401, Solid Waste Fund; Cost Center 230314, SWM Operations; Object Code 56401, Machinery & Equipment]

Specification PD 19-20.006 Excavator for Solid Waste, was posted to Vendor Registry on November 26, 2019 and was sent to 18 registrants representing 16 firms. The solicitation was viewed by 25 firms and downloaded by 17 firms.

<b>Motion:</b> So moved
<b>Made by:</b> Commissioner May
<b>Seconded by:</b> Commissioner Bender
<b>Disposition:</b> Carried unanimously

21. Recommendation: That the Board authorize the County Administrator to sign a Purchase Order for the purchase of two, 2020 Ford F-150 Regular Cab 4x4 trucks (Model F1E), to FL Auto, LLC d/b/a Beck Ford Lincoln, in the amount of \$49,832, per the terms and conditions of PD 19-20.007, Two Trucks for Site Inspections.

[Funding: Fund 116, Development Review Fund; Cost Center 240302, Planning Development Rev; Object Code 56401, Machinery & Equipment]

Specification PD 19-20.007, Two Trucks for Site Inspections, was posted to Vendor Registry on November 25, 2019, and was issued to 45 registrants representing 30 firms. The solicitation was viewed by 17 firms and downloaded by 12 firms.

<b>Motion:</b> Move the item
<b>Made by:</b> Commissioner Underhill
<b>Seconded by:</b> Commissioner Bergosh
<b>Disposition:</b> Carried unanimously

MINUTES – JANUARY 23, 2020

COUNTY ADMINISTRATOR'S REPORT – Continued

II. BUDGET/FINANCE CONSENT AGENDA – Continued

22. Recommendation: That the Board approve and authorize the County Administrator to sign the Amendment of Agreement for PD 17-18.022, Video Visitation Solutions, retroactive to December 9, 2019, which will result in the elimination of approximately \$30,000 per year in expenditure for the Corrections Department.

PD 17-18.022 includes a cost from the vendor (Global Tel\*Link) for their employee to maintain and repair the Video Visitation stations on an as-needed basis. On November 7, 2019, Global Tel\*Link was awarded the agreement for PD 18-19.075, Inmate Telephone Services and their proposal included a full-time staff member to maintain and repair the phone systems. Since there would be a full-time staff member on-site, the proposal from Global Tel\*Link for PD 18-19.075 included the waiving of the repair and maintenance fees related to PD 17-18.022.

[Funding: Fund 111, Detention/Jail Commissary; Cost Center 290406, Detention/Jail Commissary; Object Code 54601, Repair and Maintenance Services]

<b>Motion:</b> Move the item
<b>Made by:</b> Commissioner Underhill
<b>Seconded by:</b> Commissioner May
<b>Disposition:</b> Carried unanimously

23. Recommendation: That the Board ratify the following:

- A. Purchase Order 200850 to Konnech, Inc., in the amount of \$55,000, for Pollchief License, Maintenance and Support Agreement, Management System; and
- B. Purchase Order 201014 to Runbeck Election Services, Inc., in the amount of \$57,000, for Agilis Duo Vote-By-Mail Processing System, Installation and Training, One Year Maintenance Included.

[Funding - Fund Cost Center 110276, Object Code 56401]

<b>Motion:</b> Move the item A and B
<b>Made by:</b> Commissioner Underhill
<b>Seconded by:</b> Commissioner Bender
<b>Disposition:</b> Carried unanimously

MINUTES – JANUARY 23, 2020

COUNTY ADMINISTRATOR'S REPORT – Continued

II. BUDGET/FINANCE CONSENT AGENDA – Continued

24. Recommendation: That the Board authorize the reallocation of funds from the Economic Development Projects LOST IV Fund, in the amount of \$50,000, from the Century Chamber of Commerce Project, Fund 353, Cost Center 110277, Project 19ED0585, to the Town of Century Wastewater Improvement Project.

This project is located in Commission District 5.

[Funding Source: Fund 353, Cost Center 110277, Project 19ED0585]

<b>Motion:</b> Move the item in the affirmative
<b>Made by:</b> Commissioner Underhill
<b>Seconded by:</b> Commissioner Bender
<b>Disposition:</b> Carried unanimously

25. Recommendation: That the Board approve and authorize the County Administrator to sign the Contract for Services Agreement with the University of West Florida (UWF) for \$60,000 relating to a water quality assessment of *Vibrio* abundance.

[Funding source is Tourist Development Tax (Fund 108, Cost Center 360105).]

<b>Motion:</b> So moved
<b>Made by:</b> Commissioner May
<b>Seconded by:</b> Commissioner Bender
<b>Disposition:</b> Carried 4-0, with Commissioner Bergosh temporarily out of Board Chambers.
<b>Speaker(s):</b> Margaret Hostetter and Melissa Pino

26. Recommendation: That the Board approve the Funding Allocation in the amount of \$1,500 from Commissioner May's discretionary money to support Children's Defense Freedom Schools of the Central Gulf Coast.

[Funding: Fund 001, Discretionary Cost Center 110101, Object Code 58201]

<b>Motion:</b> So moved
<b>Made by:</b> Commissioner May
<b>Seconded by:</b> Commissioner Bender
<b>Disposition:</b> Carried 4-0, with Commissioner Bergosh temporarily out of Board Chambers.

COUNTY ADMINISTRATOR'S REPORT – Continued

**III. FOR DISCUSSION**

1. Recommendation: That the Board approve the following allocations of Law Enforcement Trust (LET) Funds, per the requirements of F.S. 932.7055(5) for Outside Agency partners in Escambia County for Fiscal Year 2019/2020:

- A. West Florida High School Softball Boosters, Inc., in the amount of \$1,500;
- B. Pensacola Chapter, Freedoms Foundation at Valley Forge, in the amount of \$4,000;
- C. United Way of West Florida, in the amount of \$7,500;
- D. Escambia High School Softball Boosters, Inc., in the amount of \$500; and
- E. Washington High School Softball Boosters, in the amount of \$500.

Upon approval of these funding allocations, the Sheriff's Office will process all appropriate paperwork and submit for payment from LET Funds to the Escambia Clerk of the Circuit Court and Comptroller.

[Funding Source: Fund 121, Law Enforcement Trust Fund, Cost Center 540103, Aids to Private Organizations 58201]

<b>Motion:</b> So moved, A through E
<b>Made by:</b> Commissioner Underhill
<b>Seconded by:</b> Commissioner Bender
<b>Disposition:</b> Carried 4-0, with Commissioner Bergosh temporarily out of Board Chambers.

2. Recommendation: That the Board take the following action concerning the Local Government Contribution Application for SAIL Financing through Florida Housing Finance Corporation:

- A. Support the provision of a local government contribution, in the amount of \$37,500, for multi-family developments applying for State Apartment Incentive Loan (SAIL) Financing through Florida Housing Finance Corporation (FHFC) under RFA 2020-208;
- B. Approve the local Application Form and timelines; and

(Continued on Page 23)

MINUTES – JANUARY 23, 2020

COUNTY ADMINISTRATOR'S REPORT – Continued

III. FOR DISCUSSION – Continued

2. Continued...

C. Support the provision of an additional \$100,000 for developments providing homeless or special needs set aside units.

[Funding: Fund 120/SHIP and/or Fund 124/Affordable Housing]

<b>Motion:</b> Move the item in the affirmative A, B, and C
<b>Made by:</b> Commissioner Underhill
<b>Seconded by:</b> Commissioner Bender
<b>Disposition:</b> Carried 4-0, with Commissioner Bergosh temporarily out of Board Chambers. Commissioner Bergosh returned to Board Chambers, the Board voted a second time and the motion carried unanimously.

COUNTY ATTORNEY'S REPORT – Alison Rogers, County Attorney

I. FOR ACTION

1. Recommendation: That the Board approve a proposed settlement in the sum of \$8,000.00 payable to Frederick Barlow in exchange for a complete resolution of all claims for workers' compensation benefits. The County would be responsible for payment of the settlement sum.

<b>Motion:</b> Move the item in the affirmative
<b>Made by:</b> Commissioner Underhill
<b>Seconded by:</b> Commissioner Bender
<b>Disposition:</b> Carried unanimously

II. FOR INFORMATION

1. Recommendation: That the Board accept the following information:

The County Attorney's Office has concluded the final foreclosure lawsuit for Municipal Services Benefit Unit (MSBU) special assessment liens for Santa Rosa Island properties.

<b>Motion:</b> Move that we accept the County Attorney's Report in its entirety
<b>Made by:</b> Commissioner Underhill
<b>Seconded by:</b> Commissioner Bender
<b>Disposition:</b> Carried unanimously

MINUTES – JANUARY 23, 2020

COUNTY ATTORNEY’S REPORT – Continued

II. FOR INFORMATION – Continued

2. Recommendation: That the Board accept the following informational report concerning the Estate of Alfred E. Wesley v. Escambia County, Dr. Lawrence Mobley and Andrea Lewis, ARNP, Case No.: 3:18-cv-11368-TKW/HTC.

<b>Motion:</b> Move that we accept the County Attorney’s Report in its entirety
<b>Made by:</b> Commissioner Underhill
<b>Seconded by:</b> Commissioner Bender
<b>Disposition:</b> Carried unanimously

3. Recommendation: That the Board accept the following informational report concerning the matter of Teramore Development, LLC, Shu Cheng Shurett, and Leo Huang v. Escambia County, Case No. 2017 CA 001778, and take note that on January 21, 2020, Judge Dannheisser vacated the previous judge’s contempt finding.

<b>Motion:</b> Move that we accept the County Attorney’s Report in its entirety
<b>Made by:</b> Commissioner Underhill
<b>Seconded by:</b> Commissioner Bender
<b>Disposition:</b> Carried unanimously

ITEMS ADDED TO THE AGENDA – COMMISSIONER LUMON J. MAY

1. Recommendation: That the Board approve the Funding Allocation in the amount of \$1,500.00 from Commissioner May’s discretionary money to support Chappie James Museum of Pensacola, Inc.

[Funding: Fund 001, Discretionary Cost Center 110101, Object Code 58201]

<b>Motion:</b> Move the item from my discretionary allocating \$1500 to support the Chappie James Museum of Pensacola
<b>Made by:</b> Commissioner May
<b>Seconded by:</b> Commissioner Underhill
<b>Disposition:</b> Carried unanimously



**ITEMS ADDED TO THE AGENDA – COMMISSIONER JEFFREY W. BERGOSH**

1. Recommendation: That the Board approve the funding of \$500 to the Escambia High School Baseball Booster Club, from Commissioner Jeff Bergosh’s discretionary money.

[Funding: Fund 001, General Fund, Board of County Commissioners’ Discretionary Money, Cost Center 110101 Object Code 58201]

<b>Motion:</b> Approve items 1 through 6 with Commissioner Barry adding equal funding of \$500 for each entity
<b>Made by:</b> Commissioner Bergosh
<b>Seconded by:</b> Commissioner Bender
<b>Disposition:</b> Carried 4-1, with Commissioner Underhill voting “no”

2. Recommendation: That the Board approve funding of \$500 to the Escambia High School Girls Softball Booster Club, from Commissioner Jeff Bergosh’s discretionary money.

[Funding: Fund 001, General Fund, Board of County Commissioners’ Discretionary Money, Cost Center 110101, Object Code 58201]

<b>Motion:</b> Approve items 1 through 6 with Commissioner Barry adding equal funding of \$500 for each entity
<b>Made by:</b> Commissioner Bergosh
<b>Seconded by:</b> Commissioner Bender
<b>Disposition:</b> Carried 4-1, with Commissioner Underhill voting “no”

3. Recommendation: That the Board approve funding of \$500 to the West Florida High School Baseball Booster Club, from Commissioner Jeff Bergosh’s discretionary money.

[Funding: Fund 001, General Fund, Board of County Commissioners’ Discretionary Money, Cost Center 110101, Object Code 58201]

<b>Motion:</b> Approve items 1 through 6 with Commissioner Barry adding equal funding of \$500 for each entity
<b>Made by:</b> Commissioner Bergosh
<b>Seconded by:</b> Commissioner Bender
<b>Disposition:</b> Carried 4-1, with Commissioner Underhill voting “no”

MINUTES – JANUARY 23, 2020

ITEMS ADDED TO THE AGENDA – COMMISSIONER BERGOSH – Continued

4. Recommendation: That the Board approve funding of \$500 to the West Florida High School Girls Softball Booster Club, from Commissioner Jeff Bergosh’s discretionary money.

[Funding: Fund 001, General Fund, Board of County Commissioners’ Discretionary Money, Cost Center 110101, Object Code 58201]

<b>Motion:</b> Approve items 1 through 6 with Commissioner Barry adding equal funding of \$500 for each entity
<b>Made by:</b> Commissioner Bergosh
<b>Seconded by:</b> Commissioner Bender
<b>Disposition:</b> Carried 4-1, with Commissioner Underhill voting “no”

5. Recommendation: That the Board approve funding of \$500 to the Pine Forest High School Baseball Booster Club, from Commissioner Jeff Bergosh’s discretionary money.

[Funding: Fund 001, General Fund, Board of County Commissioners’ Discretionary Money, Cost Center 110101, Object Code 58201]

<b>Motion:</b> Approve items 1 through 6 with Commissioner Barry adding equal funding of \$500 for each entity
<b>Made by:</b> Commissioner Bergosh
<b>Seconded by:</b> Commissioner Bender
<b>Disposition:</b> Carried 4-1, with Commissioner Underhill voting “no”

6. Recommendation: That the Board approve funding of \$500 to the Pine Forest High School Girls Softball Booster Club, from Commissioner Jeff Bergosh’s discretionary money.

[Funding: Fund 001, General Fund, Board of County Commissioners’ Discretionary Money, Cost Center 110101, Object Code 58201]

<b>Motion:</b> Approve items 1 through 6 with Commissioner Barry adding equal funding of \$500 for each entity
<b>Made by:</b> Commissioner Bergosh
<b>Seconded by:</b> Commissioner Bender
<b>Disposition:</b> Carried 4-1, with Commissioner Underhill voting “no”

MINUTES – JANUARY 23, 2020

ITEMS ADDED TO THE AGENDA – COMMISSIONER BERGOSH – Continued

7. Recommendation: That the Board approve the funding of \$2500 to the Men’s Barn Meeting, from Commissioner Jeff Bergosh’s discretionary money.

[Funding: Fund 001, General Fund, Board of County Commissioners’ Discretionary Money, Cost Center 110101, Object Code 58201]

<b>Motion:</b> Approve \$2500 from my discretionary with Commissioner Barry adding \$2500 from his discretionary for a total of \$5000 for the Men’s Barn
<b>Made by:</b> Commissioner Bergosh
<b>Seconded by:</b> Commissioner Bender
<b>Disposition:</b> Carried 4-1, with Commissioner Underhill voting “no”

**ANNOUNCEMENTS**

Preceding the County Attorney’s Report, County Attorney Rogers and the Board agreed to schedule an Executive Session for February 6, 2020, at 8:15 a.m.

**ADJOURNMENT**

There being no further business to come before the Board, Chairman Barry declared the Regular Meeting of the Board of County Commissioners adjourned at 11:37 a.m.

BOARD OF COUNTY COMMISSIONERS  
ESCAMBIA COUNTY, FLORIDA

By: \_\_\_\_\_  
Steven Barry, Chairman

ATTEST:

Pam Childers  
Clerk of the Circuit Court & Comptroller

\_\_\_\_\_  
Deputy Clerk

Approved: February 6, 2020