

**IN THE CIRCUIT COURT IN AND FOR ESCAMBIA COUNTY, FLORIDA  
FAMILY LAW DIVISION**

\_\_\_\_\_  
Petitioner

v.

Case No. \_\_\_\_\_  
Division \_\_\_\_\_

THE STATE OF FLORIDA, on behalf of

\_\_\_\_\_  
Respondent

**PROCESS SERVICE MEMORANDUM - TITLE IV-D CASE**

To: Sheriff, Escambia County, Florida

Please serve the attached summons and supplemental petition for modification of child support in the above-styled case on the designated representative of the Department of Revenue, Child Support Enforcement Office, at 3670-B North "L" Street, Pensacola, Florida.

Also attached is my money order for the \$40 service fee.

Dated: \_\_\_\_\_

\_\_\_\_\_  
Signature of Petitioner  
Printed Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City, State, ZIP \_\_\_\_\_  
Telephone: \_\_\_\_\_