

**MINUTES OF THE SPECIAL MEETING OF
THE ESCAMBIA COUNTY BOARD OF COUNTY COMMISSIONERS**

AUGUST 8, 2019

Present: Commissioner Lumon J. May, Chairman, District 3
Commissioner Steven L. Barry, Vice Chairman, District 5
Commissioner Robert D. Bender, District 4
Commissioner Jeffrey W. Bergosh, District 1
Commissioner Douglas B. Underhill, District 2
Janice Gilley, County Administrator
Alison Rogers, County Attorney
DeLana Allen-Busbee, Administrative Specialist, Clerk and Comptroller's Office
Krykty Fisher, Office Assistant III, Clerk and Comptroller's Office
Shamara Jernigan, Agenda Program Coordinator, County Administrator's Office

Location: Central Office Complex, 3363 West Park Place, Pensacola, FL

Minutes prepared by: DeLana Allen-Busbee

AGENDA NUMBER

1. Call to Order

Chairman May called the Special Meeting of the Board of County Commissioners to order at 8:02 a.m.

2. Proof of Publication

The Board was advised by DeLana Allen-Busbee, Administrative Specialist, Clerk and Comptroller's Office, that the meeting was advertised in the *Pensacola News Journal* on August 3, 2019, in the Board's Weekly Meeting Schedule.

3. Adoption of the Agenda

Recommendation: That the Board adopt the agenda as prepared (or duly amended).

Motion: Move to adopt the agenda
Made by: Commissioner Barry
Seconded by: Commissioner Bender
Disposition: Carried unanimously

AGENDA NUMBER - Continued

4. Ranking of Firms for OLF-8 Master Plan

Recommendation: That the Board take the following action:

A. Rank the following three firms as the first, second, and third most qualified based upon the selection criteria (provided below) included in PD 17-18.105, OLF-8 Master Plan:

1. Associated Space Design, Inc., dba ASD|SKY;
2. Atkins North America, Inc.; and
3. DPZ CoDESIGN, LLC; and

B. Authorize the Selection/Negotiation Committee to negotiate an Agreement and fee proposal with the number one ranked firm.

Selection Criteria:

1. Strategy for addressing Plan Objectives - 15 Points;
2. Approach for conducting the Existing Conditions Analysis and Technical Analysis - 15 Points;
3. Approach for conducting Economic Impact Analysis - 20 Points;
4. Demonstration of innovative methods for soliciting, assessing and using community input, comments and suggestions during project development and for working with diverse stakeholders to achieve plan objective - 20 Points;
5. Demonstration of successfully implementing other similar master plan - 15 Points; and
6. Strategy for implementing the OLF-8 Master Plan - 15 Points.

Motion: Move that we accept the Board's vote and award to DPZ CoDesign, LLC
For Information: Paul Nobles, Purchasing Manager, advised the Board of the process for scoring and tabulating votes. The Board then recessed at 8:07 and reconvened at 8:15 and handed in their score sheets.
Made by: Commissioner Bergosh
Seconded by: Commissioner Underhill
Disposition: Carried unanimously
Speaker(s): Kara Cardona

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ADJOURNMENT

There being no further business to come before the Board, Chairman May declared the Special Meeting of the Board of County Commissioners adjourned at 8:25 a.m.

BOARD OF COUNTY COMMISSIONERS
ESCAMBIA COUNTY, FLORIDA

By: _____
Lumon J. May, Chairman

ATTEST:

Pam Childers
Clerk of the Circuit Court & Comptroller

Deputy Clerk

Approved: August 15, 2019